

Bid Corrigendum

GEM/2023/B/3137972-C4

Following terms and conditions supersede all existing “Buyer added Bid Specific Terms and conditions” given in the document or any previous corrigendum. Prospective bidders are advised to bid as per following Terms and Conditions.

Buyer Added Bid Specific Additional Terms and Conditions

1. OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contract rates. Bidders are bound to accept the orders accordingly.
2. Buyer Added text based ATC clauses

National Testing Agency

Corrigendum

(Tender No. NTA/2023-24/038)

Supply of Ball Pens at NTA, Okhla on F.O.R. Destination basis for Professional Entrance Examination Conducted by National Testing Agency

Sr.	Tender Document Reference	Existing Content (Relevant Extract only)	Revised Content (Relevant Extract only)/ Explanation/ Clarification
1	Tender Fee		The Tender Fee To be submitted is Rs. 1000/- (Rupees One Thousand Only)
2	EMD		EMD to be submitted is Rs.2,00,000/- (Two Lakhs Only)
3	Point No. 5 Scope of work (S. No 5.1, Page-05)	The scope of work includes Supply of Ball Pens at NTA, Okhla on F.O.R. Destination basis For Professional Entrance Examination Conducted by National Testing Agency, their packing as per NTA norms and dispatch to the nominated location/ person on all India basis. The ball pen should be of reputed brand available in the market i.e., Reynolds, Pentel Bolly, Cello, Flair, Linc, Rotomac, Luxor, Montex, Camlin	The scope of work includes Supply of Ball Pens at place designated by NTA in NCR, Delhi on F.O.R. Destination basis For Professional Entrance Examination Conducted by National Testing Agency, their packing as per NTA norms and dispatch to the nominated location/ person on all India basis. The ball pen should be of reputed brand available in the market i.e., Reynolds, Pentel Bolly, Cello, Flair, Linc, Rotomac, Luxor, Montex,

		brands	Camlin brands or equivalent
4	Point No. 5.3 Technical Specifications of Ball Pen (S. No iv., Page-05)	Should not ooze out ink during disuse. Writing Tip: 1mm from brass or nickel, copper alloy or stainless steel or any other non-corrosive material having same hardness characteristics	Should not ooze out ink during disuse. Writing Tip: 1.0 mm brass or nickel, copper alloy or stainless steel or any other non-corrosive material having same hardness characteristics
5	Point No. 5.3 Technical Specifications of Ball Pen (S. No vii., Page-05)	Grip: Rubber grip, minimum 1 inch i.e., 2.54 cm.	Grip: Rubber Grip of size between : 1.5 cm - 2.54 cm.
6	Point No. 6.4 Qualification Criteria Parameters (S. No 3. , Page-06)	<u>Qualifying Criteria:</u> Experience: Bidder should have Past Experience of having completed Supplies of Stationery including ball pens to the Govt. Organizations/Autonomous Bodies/ Educational Institutions/Reputed private organizations of total value Rs. 20 lakhs in one or more contracts during the last 3 financial years 2019 - 20, 2020 - 21 and 2021 - 22. <u>Supporting Compliance Document:</u> The firm should also submit the list of organizations where such material has been supplied in the last three years with copies of contract /work order and satisfactory completion certificate from customer.	<u>No Change</u>
7	Point No. 11 Appointment of Successful Bidder (Sl. No. 11.6, Page-10)	-	<u>Delivery Condition</u> The delivery of Ball Pens shall be made within 15 days from the receipt of the packing statement/address of the consignee from NTA as per issue of supply order by the NTA. The delivery is to be made on F.O.R Destination basis.
			1. The Bidders have to Quote the Price for 1,50,000 (One Lakh Fifty Thousand) Ball Pen (inclusive of All Charges and Taxes) (In Rs.) i.e. A Lumpsum Single Value in the GeM Portal.

8	Annexure -VIII Page- 22	<u>Financial Bid</u>	<p>2. The Bidders need to provide the detailed FINANCIAL BID FORM (Rate Schedule), as per revised Annexure-VIII attached with this corrigendum, and upload separately in the option available in the Financial Bid on GeM Portal.</p> <p>A hard copy of the same have to submitted to NTA, Okhla in a sealed envelope after opening of the Financial Bids.</p>
9	Exemption for EMD to MSEs	<p>The bidder should enclose bid security (EMD) of INR 20,00,000 (Twenty lakhs only) only in form of Demand Draft/NEFT/RTGS/Bank Guarantee drawn in favor of DG, NTA or remitted online to NTA bank account. The tenders without EMD shall be summarily rejected. No exemption for EMD will be entertained except as indicated in indicated para 5.1. The successful bidder shall be required to deposit performance security in the form of bank guarantee valid for a year, equal to three percent (3%) of total estimated contract value within 15 days from the date of the award of the LOI. The EMD of the unsuccessful bidders shall be returned without interest after a ward of work to the successful bidder</p>	<p>As per Rule 170 of GFR- -- “Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME)” are exempt from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule(170 of GFR) are however required to submit a signed Bid Securing Declaration (as per Annexure X) accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of three years from being eligible to submit Bids for tenders with National Testing Agency.</p>

ANNEXURE -

FINANCIAL BID FORM (Rate Schedule) - REVISED

Tender for Supply of Ball Pens at NTA, Okhla on F.O.R. Destination basis For Professional Examination Conducted by National Testing Agency

The Director General

National Testing Agency

OKHLA-110020

After having gone through the terms and conditions as enlisted in the tender document for Tender for supply of Ball Pens at NTA, Okhla on F.O.R. Destination basis For Professional Entrance Examination conducted by National Testing Agency

I/We accept all the terms and conditions of the tender document and quote the rate given below which are inclusive of all charges including transportation, handling, and incidental charges with delivery on F.O.R. Destination basis at NTA, Okhla as indicated in the supply order.

Quantity Per Exam : 15 Lakh +/- 30%

Table-1:

S. No.	Name of the Item	Specification	Name of the Brand of Ball Pen	Price of 1,50,000 Ball Pen (inclusive of All Charges and Taxes) (In Rupees)
1	Supply of Ball Pens on F.O.R. Destination at NTA, Okhla (without labeling) (C1)	As per specification in the Clause-5.1 to 5.3 of Tender Document		
2	Labeling of Pens (C2)	As per specification in the Clause-5.4 of Tender Document		
Total Cost (C1 + C2)				

Table-2 (For Reference only) :

Sl. No.	Name of Item	Price (Inclusive of All Charges)	Tax @ ___%	Total
1.	Supply of Ball Pens on F.O			

	.R. Destination at NTA, Okhla (without labeling) (C1)			
2.	Labeling of Pens (C2)			

Note

1. The total of C1+C2 in Table-1 will be taken into account for relative ranking of bids.
2. The actual quantity may vary based on actual number of candidates and will be indicated in the supply order.
3. Rate of GST will be as applicable and to be indicated by bidder separately.

Signature of owner/authorized Officer of the Firm/Ag

Name _____

Address with seal of the Firm _____

Place: _____

Date: _____

3. Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority, Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to such representations and would not be allowed to open bids if he fails to reply to such representations.

*This document shall overwrite all previous versions of Bid Specific Additional Terms and Conditions.

[This Bid is also governed by the General Terms and Conditions](#)