



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence In Assessment



Information Bulletin

তথ্য পত্ৰিকা

তথ্য বিজ্ঞপ্তি

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Assam Olympiad

অসম অলিম্পিয়াড

আসাম অলিম্পিয়াড

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2021

NATIONAL TESTING AGENCY

Vision

The right candidates joining best institutions will give India her demographic dividend.

Mission

To improve equity and quality in education by administering research based valid, reliable, efficient, transparent, fair and international level assessments. The best subject matter experts, psychometricians and IT delivery and security professionals will ensure that the current gaps in existing assessment systems are properly identified and bridged.

Core Values

NTA will create a system which will promote teaching (by teachers), learning (by students) and assessment (by parents and institutions). NTA strongly believes in quality, efficiency, effectiveness, equity and security of assessments. To practice these values, NTA will constantly engage with its stakeholders, viz. students, parents, teachers, experts and partner institutions.

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IMPORTANT INFORMATION AND DATES AT A GLANCE
(Please refer to Information Bulletin for details)

Dates, Fee Details and Application Procedure:

Online registration and submission of Application Form (complete in all respect) through NTA Website: https://ao.nta.ac.in	16.02.2021 to 25.02.2021
Exam fee	Nil. Candidates are not required to pay any exam fee.
Correction in the Particulars of Application Form online only	26.02.2021 to 28.02.2021
Downloading of Admit Card by the Candidate from NTA Website	To be announced later through website.
Mode of exam	Paper Pen mode – (on OMR Answer Sheets)
Pattern of Exam	Exam comprises Multiple Choice Questions
Duration of Examination	180 minutes (3.00 hours)
Timing of Examination	Session I: 08.30 am to 11.30 am Session II: 1.30 pm to 4.30 pm
Exam Centre	As indicated on the Admit Card
Date(s) of Examination	21 March 2021 (Sunday)
Display of Recorded Responses and Provisional Answer Keys on the Website for inviting challenge(s) from interested candidates.	To be announced later through website.
Declaration of Result on NTA Website	To be announced later through website.
Website	https://ao.nta.ac.in / www.nta.ac.in

1. Candidate must read carefully the Instructions (including how to fill up Application Form online) given in the Information Bulletin available on the NTA Website. Candidates not complying with the Instructions shall be summarily disqualified.
2. Candidate can apply for **AO 2021 through “Online” mode only. The Application Form in any other mode will not be accepted.**
3. **Only one application is to be submitted by a candidate. More than one application i.e. multiple Application Forms submitted by a candidate will not be accepted.**
4. **Instructions for filling Online Application Form:**
 - ❖ Download Information Bulletin. Read these carefully to ensure your eligibility.
 - ❖ **Follow the steps given below to Apply Online:**

Step-1: Register for Online Registration using your own Email ID and Mobile No. or that of your parent and note down system generated Application Number.

Step-2: Complete the Online Application Form and note down the system generated Application Number.

Step-3: Upload legible scanned images of: (i) a recent photograph (in jpg/ jpeg file, size 10Kb – 200Kb) either in colour or black & white with 80% face (without mask) visible including ears against white background; (ii) candidate’s signature (file size: 4kb - 30kb); (iii) PwD Certificate (file size 50 kb-300 kb).

All the 3 Steps can be done together or at separate timings.

5. After (successful completion of Step-3, Confirmation Page of the Application Form, should

be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form could be generated **only after successful uploading of the photograph and signature by the Candidate.**

In spite of above, if successful transaction is not reflected on the Portal, the candidate may contact NTA Helpline.

6. Information such as his/ her name, contact details / address, category, PwD status, educational qualification details, date of birth, choice of exam cities, etc provided by the candidate in the online Application Form. will be treated as final. Any request for change in such particulars after the closure of correction period will not be considered by NTA.
7. *NTA does not edit/modify/alter any information entered by the candidate under any circumstances. Any request for change in information will not be entertained. Therefore, candidates are advised to exercise utmost caution for filling up correct details in the Application Form. **Corrections sent by the candidates through Post/Fax/WhatsApp/Email/by Hand will not be entertained by NTA.***
8. *Candidates must ensure that their email address and mobile number to be registered in their online Application Form are their own, as relevant/ important information/ communication will be sent by NTA through e-mail on the registered e-mail address and/or through SMS on registered mobile number only. NTA shall not be responsible for any non-communication/ mis-communication with a candidate in the email address or mobile number given by him/ her other than his/ her own.*
9. *NTA disclaims any liability that may arise to a candidate(s) due to incorrect information provided by him/her in his/her online Application Form.*
10. Candidates are advised to visit the NTA Website and check their e-mails regularly for latest updates.
11. Candidates shall appear in the exam at their own cost at the Examination Centre on the Date / Shift and time indicated on their respective Admit Cards which would be issued by the NTA in due course through its Website.

Note:

- i. *The final submission of Online Application Form will remain incomplete if Step-3 is not complete. Such forms will stand rejected and no correspondence on this account will be entertained.*
- ii. *The entire application process for **AO 2021** is online, including uploading of scanned images and printing of confirmation page, admit card, etc. **Therefore, candidates are not required to send/submit any document(s) including confirmation page to NTA through Post/ Fax/WhatsApp/Email/by Hand.***
- iii. *Usage of Data and Information: NTA/Government of India can use the data provided by the End Users (test taker in this case) for internal purpose(s) including training, research and development, analysis and other permissible purpose(s). However, this information is not for use by any third party or private agency for any other use.*

Note:

1. In case it is found at any time in future that the Candidate has used / uploaded the photograph and signature of someone else in his/ her Application Form / Admit Card or he/she has tampered his/her Admit Card / result, these acts of the candidate shall be treated as adoption of Unfair Means (UFM) Practices on his/her part and he/she shall be proceeded with the actions as contemplated under the provisions of the Information Bulletin relating to Unfair Means Practices.
2. Candidates are NOT allowed to carry Instruments, Geometry or Pencil box, Handbag, Purse, any kind of Paper/ Stationery/ Textual material (printed or written material), Eatables (loose or packed), Mobile Phone/ Earphone/ Microphone/ Pager, Calculator, DocuPen, Slide Rules, Log Tables, Camera, Tape Recorder, Electronic Watches with facilities of calculator, any metallic item or electronic gadgets/ devices in the Examination Hall/Room. Smoking, chewing gutka, spitting etc. in the Examination Room/Hall is strictly prohibited
3. Possession by a candidate of any of the above-mentioned items will be treated as an act of unfair means and may lead to cancellation of his/her candidature in the Examination & may also involve debarring the candidate for future examination(s).

Assam Olympiad -2021

Introduction

1. About National Testing Agency (NTA)

The Ministry of Human Resource Development (MHRD), which is now known as Ministry of Education (MoE), Government of India (GOI) has established the National Testing Agency (NTA) as an independent, autonomous, and self-sustained premier testing organization under the Societies Registration Act (1860) for conducting efficient, transparent and international standards tests in order to assess the competency of candidates for admissions to premier higher education institutions.

2. About Axom Sarba Siksha Abhiyan Mission (A.S.S.A.M.)

Axom Sarba Siksha Abhiyan Mission (A.S.S.A.M) was established in the year 2001 as a registered society under the Registration of Societies Act, 1860 for implementation of Sarva Siksha Abhiyan (SSA) in Assam. Providing education to all children of the age group 6-14 years has been a directive principle of the Constitution of India.

For achieving the goal of Universalization of Elementary Education (UEE), the Constitutional obligation (86th Amendment Act) of providing free and compulsory education for all children in the age group of 6-14 years and the formulation of National Policy of Education 1996 (NPE), Government of India launched a number of schemes and programmes.

These included Operation Black Board (OBB), Shiksha Karmi Project (SKP), Andhra Pradesh Primary Education Project (APPEP), Bihar Education Project (BEP), U.P Basic Education Project (UPBEP), Mahila Samakhya (MS), Lok Jumbish Project, Teacher Education Scheme (TES), which put in place a decentralized system of teacher support through District Institutes of Education and Training (DIET) and District Primary Education Programme (DPEP). In the year 2000- 01, Sarba Siksha Abhiyan (SSA) was launched throughout the country for ensuring Universalisation of Elementary Education.

In Assam, Axom Sarba Siksha Abhiyan Mission (A.S.S.A.M) has been implementing the National flagship programme of Sarba Siksha Abhiyan (SSA) with the basic objectives of:

1. providing schooling facilities in the habitations hitherto un-served by any schooling facility in a clear time frame;
2. enrolling all children of the age group 6-14 years in schools/alternative schools/back to school camps etc.;
3. retaining the children within the schooling system for the whole period of elementary education;
4. improving quality in education through teachers' training, provision of teaching learning materials, textbooks etc.;
5. promoting social justice amongst socially backward communities, caste, tribes etc. and

6. gender sensitivity amongst all and effective involvement of Panchayati Raj Institutions and Peoples' Committees in management of schools.

With the enactment of the Right of Children to Free and Compulsory Education Act, 2009 (RTE) and the Act coming into force from 1st April, 2010 across the country, Axom Sarba Siksha Abhiyan Mission along with SCERT and Directorate of Elementary Education, Assam has been notified as the "Implementing Authority of the Act". SSA provides for a variety of interventions, including inter-alia, opening of new schools, special training centres, construction of schools and additional classrooms, toilets and drinking water facilities, provisioning for teachers, periodic teacher training and academic resource support and textbooks and support for learning.

3. About Assam Olympiad 2021

The Assam Olympiad is aimed at bringing the most gifted secondary and higher secondary students together in a friendly competition of the highest level. The Olympiads provide a stimulus to begin a career in science or mathematics, to undertake a lifelong journey into the realms of exciting intellectual challenges. The Olympiads are not merely competitions, they are the meeting places of the brightest young minds of the world. Much like the Olympics in sports, the Olympiads are a celebration of the very best in school level science and mathematics.

A student Science/Mathematics, will be able to explore the various dimensions of the Olympiad program, dimensions that are not often encountered in regular education. It will also be a learning opportunity.

Axom Sarba Siksha Abhiyan Mission, Assam proposes to conduct Assam Olympiad in Maths and Science for the students studying in Class VI to Class XII in the Govt. schools located in Assam.

A.S.S.A.M. has entrusted the task of conducting the exam to NTA.

4. Scheme of Examination

4.1 Mode of exam: The exam will be conducted in paper pen mode. Candidates will be required to write their answers on the OMR answer sheets by darkening the appropriate circles against each question number.

4.2 Pattern of Examination: The paper comprises Multiple Choice Questions in the following areas:

Exam will be held for candidates who are presently in- from Class VI upto Class XII.

Thus there will be 7 papers, one for each Class from Class VI to Class XII.

Section	Description	No. of questions	Marks per question	Total Marks
I	Mathematics	30	2	60
II	Science*	30	2	60
Total		60		120

*Note: Section II for Classes XI and XII will comprise 3 sub sections on Physics, Chemistry and Biology, of 10 questions each.

No negative marking for an incorrect response

4.3 Duration of Exam: 03 hours (180 minutes)

4.4. Exam Schedule

Date	Class/es	Session	Timing
21.03.2021	VI, VII, VIII and IX	Morning	08.30 am to 11.30 am
21.03.2021	X, XI and XII	Afternoon	01.30 pm to 04.30 pm

4.5 Syllabus:

The syllabus will be the same as applicable to the Class in which the candidates are studying currently, in the State of Assam, as per the Assam Higher Secondary Council and Elementary Education.

4.6 Medium of Question Paper:

- i) The medium of **Question Paper shall be in Assamese, Bengali, Bodo and English only.**
- ii) Candidates will be given bilingual Question Paper i.e. the Question Paper will be in English and the language opted by the Candidate.
- iii) Option of medium of Question Paper should be carefully chosen by the Candidate, while filling the Application Form online. The option once exercised cannot be changed.
- iv) In case of any ambiguity in translation/construction of a question in the exam, its English version shall be treated as final and the decision of NTA shall be final in this regard.

5. Eligibility Criteria for appearing in AO-2021

5.1 Eligibility requirements:

5.1.1 A candidate should be currently studying in any of the Classes- from Class VI to Class XII, in the Government schools located in Assam.

5.1.2 A candidate will have to appear in the exam in respect of the Class in which he is studying currently.

5.2 Age Limit.

There is no age limit for appearing in the exam.

Date of birth as recorded in the School records shall be the authentic proof that will be accepted.

6. Provisions relating to Persons with Disability (PwD):

6.1 As per Section 2(t) of the RPwD Act, **“Persons with Disability (PwD)”** means a person with long term physical, mental, intellectual, or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others.

6.2 According to Section 2(r) of the RPwD Act, 2016, **“persons with benchmark disabilities”** means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

6.3 The **“specified disabilities”**, which are included in the Schedule of the RPwD Act, are as follows:

S. No.	Category	Type of Disability	Specified Disability
1.	Physical Disability	Locomotor Disability	a. Leprosy cured person, b. cerebral palsy, c. dwarfism, d. muscular dystrophy, e. acid attack victims.
		Visual Impairment	a. blindness, b. low vision
		Hearing Impairment	a. deaf, b. hard of hearing
		Speech & Language Disability	Permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.
2.	Intellectual Disability		a. specific learning disabilities/perceptual disabilities: Dyslexia, Dysgraphia, Dyscalculia, Dyspraxia & Developmental Aphasia) b. autism spectrum disorder
3.	Mental Behaviour		a. mental illness
4.	Disability caused due to	i. Chronic Neurological Conditions	a. multiple sclerosis b. Parkinson's disease
		ii. Blood disorder	a. Haemophilia, b. Thalassemia, c. Sickle cell disease
5.	Multiple Disabilities		More than one of the above specified disabilities including deaf blindness

7. Facilities for PwD candidates to appear in the exam

7.1 As per the guidelines issued by the Department of Empowerment of Persons with Disabilities (Divyangjan) under Ministry of Social Justice & Empowerment issued from time to time on the subject: "Written Examination for Persons with Benchmark Disabilities", A candidate with one of the benchmark disabilities [as defined in Section 2(r) of RPwD Act, 2016], holding a Disability Certificate in the format prescribed in **Annexure-II**, is entitled to the following facilities:

a. *The facility of Scribe*, in case he/she has a physical limitation and a scribe is essential to write the Examination on his/her behalf, being so certified in the aforesaid format by a CMO/Civil Surgeon/ Medical Superintendent of a Govt. Health Care Institution. However, as a measure of caution and due to the prevailing circumstances of COVID-19 Pandemic, such candidate is required to **bring his/her own Scribe** alongwith an undertaking in the format given at **Annexure-III**.

b. *Compensatory time* of **one hour** for Examination of **three hours** duration.

7.2 No change in the category/PwD status will be entertained after the last date for submission of AO 2021 Application Form.

8. Choice of Cities for Exam Centre

8.1 The City of Examination Centres where the Exam shall be conducted are given at Annexure-I. **It is mandatory for candidates to select four cities of their choice while filling Online Application Form for AO 2021.** Effort will be made to allot Centre of Examination to the candidate in order of the City Choice opted by them in the Application Form. However, due to logistic & administrative reasons, a different city of nearby area may be allotted.

8.2 The City of Examination once chosen and allotted cannot be changed (after the closing of the correction window) and any request in this regard will not be entertained.

8.3 NTA will allocate the Examination Centre one of the chosen Cities, which will be mentioned in the Admit Card.

9. General Instructions

9.1 Applications of candidates submitting false and fabricated information will be rejected and such candidates will be further debarred from appearing in examinations conducted by NTA.

9.2 NTA reserves the right to withdraw permission, granted inadvertently if any, to any candidate who is not eligible to appear in the AO 2021 even though the Admit Card had been issued by the NTA.

- 9.3 In case of any ambiguity in interpretation of any of the instructions/ terms/ rules/criteria regarding determination of eligibility/conduct of examination/ registration of candidates/information contained therein, the interpretation of the AO/NTA shall be final and binding
- 9.4 **All the correspondence should be addressed by e-mail.** The e-mail query shall be addressed only if it is not anonymous and contains the name, postal address and contact number of the sender. An e-mail containing vague or general queries and other queries as contained in the Information Bulletin shall not be entertained. Queries shall not be entertained from person claiming themselves to be representative, associates or officiates of the applicant candidate.
- 9.5 The following information shall not be revealed over phone or email:
- a. Internal documentation /status of NTA
 - b. Internal decision-making process of NTA/AO, Any claim/counter claim thereof
 - c. Dates and venue of internal meetings or name of the staff/officers dealing.
 - d. Any information which in the opinion of NTA cannot be revealed.
- 9.6 By registering for the AO 2021, candidates are covered by Non-Disclosure Agreement (NDA). As per NDA, candidates cannot disclose any question or contents of question paper in part or otherwise with any person or party or website or such other media/publication. Any act in breach of the NDA shall be liable for penal action as per law. Kindly note that this is a punishable offence and shall lead to cancellation of candidature.

10. Instructions for filling online Application Form

- 10.1 Candidates have to apply for AO-2021 "Online" ONLY by accessing the website: <https://ao.nta.ac.in>. The Application Form other than online mode would not be accepted in any case. Only one application is to be submitted by a candidate. More than one application i.e. multiple Application Forms submitted by a candidate will be rejected.
- 10.2 It is suggested that the candidate should keep the following ready before filling of the online Application Form:
- A computer with proper internet connectivity,
 - The particulars of a valid Government ID proof,
 - The Date of Birth (as mentioned in Class X Board Certificate),
 - Govt Identity Details like Student Identity Card issued by the School, Aadhaar Number (last 4 digits)/Election Card (EPIC No.)/Passport number/Ration Card Number/ Bank Account Number/PAN Number/ Other valid Govt IDs,

- Scanned clear passport photograph in JPG/JPEG format (size between 10 kb–200 kb) either in colour or black & white with 80% face (without mask) visible including ears against white background,
 - Scanned clear signature in JPG/JPEG format (size between 4 kb–30 kb),
 - List of City of your Choice (Refer Annexure-I for Cities),
 - A valid e-mail ID as important communications will be made in this e-mail ID
 - A valid mobile number as important information via SMS will be sent to this number.
- 10.3 Information Bulletin may be downloaded and read carefully by the candidate that to be sure about his/her eligibility and acquaint with requirements for submission of Online Application Form.
- 10.4 In order to avoid correction in the particulars at a later stage, the candidate should *exercise utmost caution while filling up the details in the Application Form.*
- 10.5 Following Steps may be followed to Apply Online:

- Step-1:** Register for Online Registration using your own Email ID and Mobile No. or that of your parents and note down system generated Application Number.
- Step-2:** Complete the Online Application Form and note down the system generated Application Number.
- Step-3:** Upload legible scanned images of: (i) a recent photograph (in jpg/ jpeg file, size 10Kb – 200Kb) either in colour or black & white with 80% face (without mask) visible including ears against white background; (ii) candidate's signature (file size: 4kb - 30kb); (iii) PwD Certificate (file size 50 kb-300 kb).

All the 3 Steps can be done together or at separate timings.

After (successful completion of Step-3, Confirmation Page of the Application Form, should be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form could be generated **only after successful uploading of the photograph and the signature.** In spite of above, if successful transaction is not reflected on the Portal, the candidate may contact NTA Helpline.

Note:

- (i) The final submission of Online Application Form will remain incomplete if Step - 2 and Step-3 are not completed, such Application Forms will stand rejected and no correspondence on this account will be entertained.
- (ii) No request for refund of fee once remitted by the candidate will be entertained.
- (iii) The entire application process of AO-2021 is online, including uploading of scanned images and Printing of Confirmation page. Therefore, candidates are not required to send/submit any document(s) including Confirmation page to NTA through Post/Fax/By Hand/E-mail.
- (iv) Candidates are advised to keep visiting the NTA's website regularly for latest updates and to check their e-mails.
- (v) The NTA can make use of the data generated for the purpose of research and analysis.
- (vi) All the candidates who have submitted the online application will be allowed to appear in AO-2021 and their admit cards will be uploaded on the website as per schedule.
- (vii) NTA verifies neither the information filled by the candidates in the Application Form nor any certificate of category/educational qualification for deciding the eligibility of candidates.
- (viii) The candidates are advised to ensure their eligibility.
- (ix) The NTA will, in no way, be responsible for any wrong/incorrect information furnished by the candidate(s) in his/her Online Application Form. The letter/e-mails/WhatsApp Message/Public Grievance in this regard will not be entertained by the NTA.

10.6 Procedure for Filling Application Form

Part I: Registration Page

Fill in the basic information and note down the system generated Application No.

- (i) Candidate's Name/ Mother's Name/ Father's Name:
Provide Candidate's Name, Mother's Name, Father's Name as given in the Secondary School Examination or equivalent Board Certificate in capital letters. No prefix in the name of the candidate is allowed.
- (ii) Date of Birth: dd/mm/yyyy
Provide Candidate's date of birth as recorded in School records.
Mobile Number and e-mail Address:
Candidates must provide own Mobile Number and e-mail address or that of their parent/s.

Note: Only one e-mail address and one Mobile Number are valid for one application

PART II: Fill in the complete Application Form

Fill in the complete Application

Note:

- (i) Other Backward Classes (OBC) - The candidates falling in this list may mention OBC in the Category Column.
- (ii) **Economically Weaker Section (EWS)** - This provision would be regulated as per the OM No. 20013/01/2018-BC-II dated 17 January 2019 issued by the Ministry of Social Justice and Empowerment and the OM No. 12-4/2019-U1 dated 17 January 2019 as well as the Letter No AF 33(2)/2019-20/NC dated 27.03.2019 of

- regarding implementation of reservation for Economically Weaker Section (EWS)
- (iii) Provide complete postal address with PIN Code (Correspondence Address as well as Permanent Address) for further correspondence. PIN code of Correspondence Address should be given in the space provided for this purpose.

Note: The NTA shall not be responsible for any delay/loss in postal transit or for an incorrect Correspondence address given by the Applicant in the Application Form.

Note: This Exam, being one meant for assessing the proficiency of the candidates in Maths and Science, there is no “reservation” of seats as such. However, the data regarding “Category” is being collected only for statistical information that may be required for academic/research purpose.

Choice of Cities for Examination Centres: The City of Examination Centres where the test shall be conducted are given at **Annexure-I**. **It is mandatory for candidates to select four cities of their choice while filling Online Application Form of AO 2021.** Effort will be made to allot Centre of Examination to the candidates in order of the City choice opted by them in their Application Form. However, due to administrative reasons, a different city of nearby area may be allotted.

PART III: Uploading of scanned images

(i) Candidate’s Photograph: to be uploaded

- Photograph should not be with cap or goggles. Photograph should cover 80% face (without mask) visible including ears against white background.
- Spectacles are allowed if being used regularly.
- **Polaroid and Computer generated photos are not acceptable.**
- **Applications not complying with these instructions or with unclear photographs are liable to be rejected.**
- **Candidates may please note that if it is found that photograph uploaded is fabricated i.e. de- shaped or seems to be hand-made or computer made, the form of the candidate will be rejected and the same would be considered as using unfair means and the candidate would be dealt with accordingly.**
- Application without photograph shall be rejected. The photograph need not be attested. Candidates are advised to take 6 to 8 passport size coloured photographs with white background.

Note: Passport size photograph is to be used for uploading on Online Application Form and also for pasting on Attendance Sheet at the Examination centre.

- **The candidate should scan his/her passport size photograph for uploading.** File size must be between 10 kb to 200 kb.

(ii) Candidate's Signature : to be uploaded

The candidates are required to upload the full signature in **running hand** writing in the appropriate box given in the Online Application Form. Writing full name in the Box in Capital letters would not be accepted as signature and the Application Form would be rejected. Further, unsigned Online Application Forms will also be rejected.

- **The candidate should put his full signature on white paper with Blue/Black Ink pen and scan for uploading.**
- File size must be between 04 kb to 30 kb.

Note: Candidate must ensure that the uploaded images are clear and proper.

10.7 Check List for filling the Online Application Form:

The candidates are advised to ensure the following points before filling the Online Application Forms:

- Whether they fulfill the eligibility conditions for the Test as prescribed under the heading 'Conditions of Eligibility'.
- That they have filled their gender and category viz General/OBC (Non-Creamy Layer)/SC/ ST/Gen-EWS/ Male/Female, in the relevant column correctly.
- That they have filled their Subject and City of Examination in the relevant column correctly.
- That the Person with Disability (PwD) candidate has filled the relevant column in the Online Application Form. Only PwD candidates have to fill this column and the others have to leave it blank.
- Whether they have kept a Printout of Application Form (confirmation page) for their own record.

10.8 Important Points to Note:

- The Candidates should fill their complete postal address with PIN Code for further correspondence.
- The Candidate must ensure that e-mail address and Mobile Number provided in **the Online Application Form are their own (which cannot be changed later)** as communication may be sent by NTA through **e-mail or SMS**.
- The Candidate should not give the postal address, Mobile Number or e-mail ID of Coaching Centre in the Online Application Form.
- In order to appear in AO, 2021, the candidates are required to apply 'online'. **The Application Form other than online mode shall not be accepted. No change will be accepted through offline mode i.e. through fax/application including e-mail etc.**
- Online submission of application may be done by accessing the **NTA official website: <https://ao.nta.ac.in/>**.
- Online Application Form cannot be withdrawn once it is submitted**

successfully.

- (vii) Application Form of candidates who do not fulfill the eligibility criteria shall be rejected.
- (viii) A candidate is allowed to **submit only one Application Form. If a candidate submits more than one Application Form, the candidature is likely to be cancelled.**
- (ix) **Request for change in any particular in the Application Form shall not be entertained after closing of the correction window.**

***Note:** However, a chance will be given to the candidates to correct/modify/edit some of the particular(s) of the Application Form online only, during 26.02.2021 to 28.02.2021 (Correction window).*

- (x) The City of Examination Centres where the test shall be conducted are given in the Information Bulletin. The Cities indicated for the entrance Examination should be carefully chosen by the candidate, as no change will be allowed once application is submitted.
- (xi) Selection of a candidate in the test is provisional, subject to being found otherwise eligible for admission.
- (xii) In case a candidate is found providing incorrect information or the identity is proved to be false at any time in the future, the candidate shall face penal action as per the law.
- (xiii) The Candidates are not required to send/ submit the confirmation page of Online Application Form to the NTA. However, he/she is advised to retain the following documents with them as reference for future correspondence:

- ❖ **At least four printouts of the Confirmation Page of Online Application Form.**
- ❖ **Photographs (same as uploaded on the Online Application Form) – 6 to 8 passport size photographs need to be kept aside.**
- ❖ **The name on the photo identification must match with the name as shown on the Admit Card. If the name has been changed due other events, candidate must show the relevant document at the time of exam. (Legal Name Change Document.)**

- (xiv) The role of NTA is confined to Registering the Candidates for the exam, conducting the exam in the paper and pen mode, declaring the Result and providing Score Card and the Participation Certificate to Candidates.

11. Admit Card for AO-2021

- 11.1 The Admit Card is issued provisionally to the candidates, subject to their satisfying the eligibility conditions.
- 11.2 The candidate has to download the Admit Card from the NTA website and appear for the Examination at the given Centre on Date, timing and discipline as indicated in their Admit Card.

- 11.3 No candidate will be allowed to appear at the Examination centre, on Date and timing other than that allotted to them in their Admit Card.
- 11.4 In case candidates are unable to download Admit Cards from the website, they may approach the Help Line between 10:00 am and 5:00 pm or write to NTA at ao@nta.ac.in
- 11.5 **The candidates are advised to read the instructions on the Admit Card carefully and follow them during the conduct of the examination.**
- 11.6 In case of any discrepancy in the particulars of the candidate or his/her photograph and signatures shown in the Admit Card and Confirmation Page, the candidate may immediately **approach the Help Line between 10:00 am and 5:00 pm. In such cases, candidates would appear in the Examination with the already downloaded Admit Card. However, NTA will take necessary action to make correction in the record later.**

Note:

- a. *Candidate may please note that Admit Cards will not be sent by post.*
- b. In no case, the duplicate Admit Card for AO-2021 would be issued at the Examination Centres.
- c. Candidate must not mutilate the Admit Card or change any entry made therein.
- d. Candidates are advised to preserve their Admit Cards in good condition for future reference.
- e. No Admit Card shall be issued to the candidates whose Applications are found to be incomplete for any reasons (including indistinct/ doubtful photographs/unsigned Applications) or who do not fulfill the eligibility criteria for the examination.
- f. Issue of Admit Cards, however, shall not necessarily mean acceptance of eligibility which shall be further scrutinized at subsequent stages of admission process.

12. Conduct of the Examination

12.1 Important Instructions for Candidates

(Candidates are advised to go through instruction printed on Admit Card carefully before going for the Examination)

- a. Candidates MUST bring the following documents on the day of Examination at the test centre. Candidates who will not bring these will not be allowed to appear in the examination.
 - i. Print copy of Admit Card with Declaration/Undertaking downloaded from NTA website,
 - ii. One passport size photograph (same as uploaded on the Online Application Form) for pasting on the specific space in the attendance sheet at the Centre during the Examination,
 - iii. Any one of the authorized Govt. photo IDs (must be original, valid and non-expired), viz. School Identity Card/ PAN card/ Driving Licence/ Voter ID/ Passport/ Aadhaar Card (With photograph)/ Aadhaar Enrolment No/ Ration Card. In case the student does not have any photo ID Card, a certificate from the School where he is studying is to be produced.

- iv. PwD certificate issued by the Competent Authority, if claiming the relaxation under PwD category.

If the name has been changed due to other events, candidate must show the relevant document at the time of exam. (Legal Name Change Document.)

- b. The candidates shall report at the Examination Centre **at the time mentioned on the Admit Card** so as to avoid crowding at the time of entry and to maintain social distancing.
- c. Candidates shall not be permitted to enter in the Examination Centre after half an hour prior to the commencement of the exam, (i.e. after 8.00 AM for morning session and after 1.00 PM for the afternoon session).
- d. The candidates are advised to read the instructions on the Admit Card carefully and follow them strictly.
- e. Candidates should take their seat immediately after opening of the Examination hall on their allotted seat. If not they are likely to miss some of the general instructions to be announced in the Examination Rooms/Halls. The NTA shall not be responsible for any delay.
- f. Any candidate found to have changed room/hall or the seat on his/her own other than allotted would be considered as a case of Unfairmeans and the candidature shall be cancelled and no plea would be accepted.
- g. The candidate must show, on demand, the Admit Card for entry in the Examination room/hall. A candidate who does not possess the valid Admit Card shall not be allowed to enter the Examination Centre.
- h. The candidate should ensure that the question paper given to them is as per the Class/language indicated in the Admit Card. In case, the subject of question paper is other than the Class/language indicated on the admit card, the same may be brought to the notice of the Invigilator concerned.
- i. Candidates are not allowed to carry any baggage inside the Examination Centre. NTA will not be responsible for any belongings stolen or lost at the premises.
- j. Candidate shall appear at their own cost at the Centre on Date and time as indicated in their Admit Card issued by the NTA.
- k. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room/Hall until the full duration of the paper is over. Candidates must follow the instructions strictly as instructed by the Centre Superintendent/Invigilators.

- l. Candidates should not be in possession of any material listed in the list of prohibited material.
- m. All calculations/writing work are to be done only in the pages in the test booklet reserved for the purpose and no where else.
- n. The candidates are governed by all Rules and Regulations of the NTA with regard to their conduct in the Examination Hall. All cases of Unfair means will be dealt with as per rules.

12.2 Centres for AO-2021

- 1. List of cities where Examination Centers are located is given at **Annexure – I**. Candidates shall appear at the centre as shown on their Admit Cards at their own cost. No TA, DA or any accommodation facility will be admissible for appearing in AO 2021.
- 2. Candidate has the option of choosing four cities for the Examination during the Online Application.
- 3. Candidates are advised to familiarize themselves with the location of test centre and plan travel time accordingly. Candidates have to reach the test centers on or before the reporting time. Candidates may note that late entry to the Examination premises is not permitted under any circumstances. NTA shall not be responsible for any delayed arrival of the candidate in reaching the centre due to any reason.
- 4. Identity checks will be made upon arrival at the test centre to ensure that there are no unauthorized candidates appearing for the test. Candidates are required to cooperate with the security personnel for security checks.
- 5. Please note that only registered candidates will be allowed at the Examination Centre.
- 6. Friends or relatives accompanying the candidates shall not be allowed entry in the test centre under any circumstances and will not be allowed to contact the candidate while the Examination process is going on.

13. Caution Notice & Non-Disclosure Agreement (India)

13.1. NON-DISCLOSURE AGREEMENT (NDA)

- a) AO-2021 is a proprietary Examination and is conducted by NTA on behalf of Govt. of India. The contents of this exam are confidential, proprietary and are owned by NTA and explicitly prohibits the candidate from publishing, reproducing or transmitting any or some contents of this test, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical or through Hangouts, Blogs etc. using either one's own account or proxy account (s), for any purpose.

- b) By registering for and /or appearing in AO 2021, the candidate explicitly agrees to the above Non-Disclosure Agreement and general terms of use for AO 2021 as contained in this Information Bulletin & AO 2021 website <https://ao.nta.ac.in>
- c) Violation of any act or breach of the same shall be liable for penal action and cancellation of the candidature at the bare threshold.

14. Unfair Means Practices and Breach of Examination Rules

14.1 Definition

Unfair Means Practice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but is not limited to:

- a) Being in possession of any item or article which has been prohibited or can be used for Unfair Practices including any stationery item, communication device, accessories, eatable items, ornaments or any other material or information relevant or not relevant to the Examination in the paper concerned;
- b) Using someone to write Examination (impersonation) or preparing material for copying;
- c) Breaching Examination rules or any direction issued by NTA in connection with AO 2021 examination;
- d) Assisting other candidate to engage in malpractices, giving or receiving assistance directly or indirectly of any kind or attempting to do so;
- e) Writing questions or answers on any material;
- f) Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the Examination time in the Examination Centre;
- g) Threatening any of the officials connected with the conduct of the Examination or threatening any of the candidates;
- h) Using or attempting to use any other undesirable method or means in connection with the examination;
- i) Manipulation and fabrication of online documents viz. Admit Card, Rank Letter, Self-Declaration, etc.;
- j) Forceful entry in /exit from Examination Centre/Hall;
- k) Use or attempted use of any electronic device after entering the Examination Centre;
- l) Affixing/uploading of wrong/morphed photographs/signatures on the Application Form/Admit Card/Proforma;

- m) Creating obstacles in smooth and fair conduct of examination;
- n) Any other malpractices declared as Unfair Means by the NTA.

Note: The decision of NTA shall be final and binding on declaration of any person / candidate guilty of any of the foregoing matters or such other offence as shall be classified as Unfair Means Case (UMC).

15. Display of Recorded Responses

The NTA will display the recorded responses and Question Paper attempted by the candidates on the NTA website <https://ao.nta.ac.in> prior to declaration of result. The recorded responses are likely to be displayed for two to three days.

16. Display of Provisional Answer Key for Challenges

1. The NTA will display Provisional Answer Keys of the questions on the NTA website: <https://ao.nta.ac.in>, with a Public Notice issued to this effect on the said website, to provide an opportunity to the candidates to challenge the Provisional Answer Keys. The provisional Answer Keys are likely to be displayed for two to three days.
2. The subject experts will examine all the challenges received and then a final answer key will be displayed and declared.
3. **The result will be compiled on the basis of the Final Answer Key declared. No grievance with regard to Answer Key(s) after Declaration of Result of AO- 2021 will be entertained.**
4. The NTA's decision on the challenges shall be final and no further communication will be entertained. NTA will not inform the Candidates individually about their challenges.

17. Evaluation Criteria:

There will be no negative marking for any wrong answer.

If any anomaly or discrepancy is found during key verification, NTA shall address them in the following manner:

- If more than one option is found to be correct, post challenge or during key verification - Marks to be awarded to those students who have marked any of the correct options.
- If all options are found to be correct – Full marks to be awarded to all such students, who have attempted the question
- If none of the options is correct/Question is found to be wrong – All students who attempted the question would be awarded full marks.

In case, due to any reason a test is spread over more than 1 session, NTA will adopt standard normalization procedure to equate the test scores.

18. Declaration of Results

The result will be processed based on Final Answer Keys. No grievance with regard to Answer Key(s) after Declaration of Result of AO-2021 will be entertained. The raw (actual) marks obtained by a candidate will be considered further for computation of the Result of AO-2021. No Score Card will be dispatched to the candidates and the candidates are advised to download their Score Cards from the NTA website only. In addition, all candidates who appeared in the exam will be given a participation certificate.

There is no provision for rechecking/re-evaluation/re-totaling of the result/score and no query in this regard will be entertained.

The National Testing Agency (NTA) is an Examination conducting body and will provide AO Score 2021.

19. Correspondence with NTA

All the correspondence should be addressed by e-mail to NTA on ao@nta.ac.in. The email query shall be addressed only if it is not anonymous and contains the name, Registration/Application No, postal address and contact number of the sender. An email containing vague or general queries and other queries as contained in the Information Bulletin shall not be entertained. Queries shall not be entertained from person claiming to be representatives, associates or officiates of the applicant candidate. The following information shall not be revealed by phone or email:

- a. Internal documentation/status.
- b. Internal decision making process of NTA. Any claim/counter claim thereof.
- c. Dates & venue of internal meetings or name of the staff/officers dealing with it.
- d. Any information which in the opinion of NTA cannot be revealed.

20. Common Services Centres/Facilitation Centres

20.1 Candidates who are not well conversant to submit the online application due to various constraints, can use the services of Common Services Centre, Ministry of Electronics and Information Technology, Government of India under the Digital India initiatives of Hon'ble Prime Minister. The Common Services Centre (CSC) scheme is a part of the ambitious National e-Governance Plan (NeGP) of Government of India and is managed at each village panchayat level by a Village level Entrepreneur (VLE).

20.2 There are more than 1.5 lakhs Common Services Centres (CSC) across the country which will provide the desired support to candidates from urban as well as rural areas in online submission of Application Form and payment of fee through e-wallet. The list of the Common Services Centre is available on website: www.csc.gov.in.

21. Weeding Out Rules

The record of AO 2021 would be preserved upto 90 days from the date of declaration of result.

22. Legal Jurisdiction

All disputes pertaining to the conduct of AO- 2021 Examination including Results shall fall within the **jurisdiction of Delhi/New Delhi** only. Further, any legal question arising out of the Examination shall be entertained only when raised within 30 days from the declaration of result.

The Director (Administration) of the NTA shall be the official by whose designation the NTA may sue or be sued.

List of Exam Cities for Assam Olympiad 2021

Sr No	District	Name of the city/town
1	BAKSA	BASKA
2	BAKSA	JALAH
3	BAKSA	TAMULPUR
4	BAKSA	TIHU BARAMA
5	BARPETA	BAJALI
6	BARPETA	BARPETA
7	BARPETA	BHAWANIPUR
8	BARPETA	CHENGA
9	BARPETA	GOBARDHANA
10	BARPETA	MONDIA
11	BARPETA	RUPSHI
12	BISWANATH	BEHALI
13	BISWANATH	BISWANATH
14	BISWANATH	CHAIDUAR
15	BONGAIGAON	BOITAMARI
16	BONGAIGAON	BONGAIGAON
17	BONGAIGAON	MANIKPUR
18	BONGAIGAON	SRIJANGRAM
19	CACHAR	KATIGORAH
20	CACHAR	LAKHIPUR
22	CACHAR	RAJA BAZAR
23	CACHAR	SALCHAPRA
24	CACHAR	SILCHAR URBAN
25	CACHAR	SONAI
26	CACHAR	UDHARBOND
27	CHARAIDAU	SAPAKHATI
28	CHARAIDAU	SONARI
29	CHIRANG	BOROBAZAR
30	CHIRANG	SIDLI
31	DARRANG	DALGAON
32	DARRANG	KALAIGAON
33	DARRANG	SIPAJHAR
34	DHEMAJI	BORDOLONI
35	DHEMAJI	DHEMAJI
36	DHEMAJI	MURKONGSELE K
37	DHUBRI	AGOMONI
38	DHUBRI	BILASIPARA
39	DHUBRI	CHAPOR
40	DHUBRI	GAURIPUR
41	DHUBRI	GOLAKGANJ

42	DIBRUGARH	BARBARUAH
43	DIBRUGARH	JOYPUR
44	DIBRUGARH	KHOWANG
45	DIBRUGARH	LAHOAL
46	DIBRUGARH	PANITOLA
47	DIBRUGARH	TENGAKHAT
48	DIMA HASAO	DIYUNGBRA
49	DIMA HASAO	HARANGAJAO
50	DIMA HASAO	MAHUR
51	DIMA HASAO	MAIBANG
52	DIMA HASAO	NEW SANGBAR
53	GOALPARA	BALIJANA
54	GOALPARA	DUDHNOI
55	GOALPARA	LAKHIPUR
56	GOALPARA	MATIA
57	GOLAGHAT	CENTRAL
58	GOLAGHAT	EAST
59	GOLAGHAT	NORTH
60	GOLAGHAT	SOUTH
61	GOLAGHAT	WEST
62	HAILAKANDI	HAILAKANDI
63	HAILAKANDI	KATLICHERRA
64	HAILAKANDI	LALA
65	HOJAI	JUGIJAN
66	HOJAI	LANKA
67	JORHAT	CENTRAL JORHAT
68	JORHAT	EAST JORHAT
69	JORHAT	JORHAT
70	JORHAT	NORTH WEST JORHAT
71	JORHAT	TITABOR
72	KAMRUP-METRO	DIMORIA
73	KAMRUP-METRO	GUWAHATI
74	KAMRUP-RURAL	BOKO
75	KAMRUP-RURAL	CHAMARIA
76	KAMRUP-RURAL	CHHAYGAON
77	KAMRUP-RURAL	HAJO
78	KAMRUP-RURAL	KAMALPUR
79	KAMRUP-RURAL	KARARA
80	KAMRUP-RURAL	RAMPUR
81	KAMRUP-RURAL	RANGIA
82	KAMRUP-RURAL	RANI
83	KARBI ANGLONG	BOKAJAN

84	KARBI ANGLONG	HOWRAGHAT
85	KARBI ANGLONG	LANGSOMEPI
86	KARBI ANGLONG	LUMBAJONG
87	KARBI ANGLONG	NILIP
88	KARBI ANGLONG	RONGMONGVE
89	KARBI ANGLONG	SAMELANGSO
90	KARIMGANJ	BADARPUR
91	KARIMGANJ	NORTH KARIMGANJ
92	KARIMGANJ	PATHERKANDI
93	KARIMGANJ	R.K NAGAR
94	KARIMGANJ	SOUTH KARIMGANJ
95	KARIMGANJ	URBAN KARIMGANJ
96	KOKRAJHAR	DOTMA
97	KOKRAJHAR	GOSSAIGAON
98	KOKRAJHAR	KACHUGAON
99	KOKRAJHAR	KOKRAJHAR
100	LAKHIMPUR	BIHPURIA
101	LAKHIMPUR	BORDOLONI
102	LAKHIMPUR	DHAKUAKHANA
103	LAKHIMPUR	LAKHIMPUR
104	LAKHIMPUR	NARAYANPUR
105	LAKHIMPUR	NOWBOICHA
106	MAJULI	MAJULI
107	MORIGAON	BHURBANDHA
108	MORIGAON	KAPILI
109	MORIGAON	LAHARIGHAT
110	MORIGAON	MAYONG
111	NAGAON	BATADRAVA
112	NAGAON	JURIA
113	NAGAON	KALIABOR
114	NAGAON	KAPILI
115	NAGAON	KATHIATOLI
116	NAGAON	KHAGARIJAN

117	NAGAON	LOWKHOWA
118	NAGAON	RUPAHI
119	NAGAON	URBAN
120	NALBARI	BARKHETRI
121	NALBARI	BORIGOG BANBHAG
122	NALBARI	PACHIM NALBARI
123	NALBARI	PUB NALBARI
124	SIBSAGAR	AMGURI
125	SIBSAGAR	DEMOW
126	SIBSAGAR	KHELUA
127	SIBSAGAR	NAZIRA
128	SONITPUR	BALIPARA
129	SONITPUR	DHEKIAJULI
130	SONITPUR	GABHARU
131	SONITPUR	NADUAR
132	SOUTH SALMARA	MANCACHAR
133	SOUTH SALMARA	SOUTH SALMARA
134	TINSUKIA	HAPJAN
135	TINSUKIA	KAKAPATHAR
136	TINSUKIA	MARGHERITA
137	TINSUKIA	SADIYA
138	TINSUKIA	TINSUKIA URBAN
139	UDALGURI	KHOIRABARI
140	UDALGURI	MAZBAT
141	UDALGURI	UDALGURI
142	WEST KARBIANGLONG	AMRI
143	WEST KARBIANGLONG	CHINTHONG
144	WEST KARBIANGLONG	RONGKHANG
145	WEST KARBIANGLONG	SOCHENG

ANNEXURE -II

Certificate regarding physical limitation to write in an examination

Certificate No. _____ Dated _____

This is to certify that Mr./Ms. _____

Aged _____ Years, Son/Daughter of Mr./Mrs. _____

R/o _____



with AO 2021 Application No. _____ and AO 2021 Roll No. _____

_____, has the following Disability (name of the Specified Disability) _____ in (percentage) of _____ (in words) _____ (in Figures).

- **Please tick on the “Specified Disability”**
(Assessment may be done on the basis of Gazette of India. Extraordinary, Part-II, Section 3 Sub-section (ii), Ministry of Social Justice and Empowerment)

S. No.	Category	Type of Disability	Specified Disability
1.	Physical Disability	Locomotor Disability	a. Leprosy cured person, b. cerebral palsy, c. dwarfism, d. muscular dystrophy, e. acid attack victims.
		Visual Impairment	a. blindness, b. low vision
		Hearing Impairment	a. deaf, b. hard of hearing
		Speech & Language Disability	Permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.
2.	Intellectual Disability		a. specific learning disabilities/perceptual disabilities: Dyslexia, Dysgraphia, Dyscalculia, Dyspraxia & Developmental Aphasia) b. autism spectrum disorder
3.	Mental Behaviour		a. mental illness
4.	Disability caused due to	i. Chronic Neurological Conditions	a. multiple sclerosis b. Parkinson's disease
		ii. Blood disorder	a. Haemophilia, b. Thalassemia, c. Sickle cell disease
5.	Multiple Disabilities		More than one of the above specified disabilities including deaf blindness

This is to further certify that he/she has physical limitation which hampers his/her writing capabilities to write the Examination owing to his/her disability.

Signature

Name: _____

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent
Government Health Care Institution with Seal

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

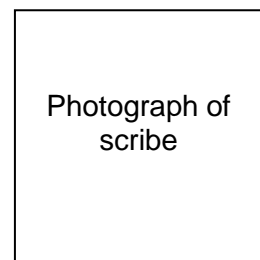
I do hereby undertake that his qualification is _____.

I further certify that the scribe whose photograph and particulars are mentioned below, is not COVID-19 + and a certificate to this effect from Competent Authority is enclosed to this letter.

(Signature of the candidate with Disability)

Place:

Date:



(Self- Attested Photograph)

Name of Scribe

ID of the Scribe

ID Number

COMMON SERVICES CENTRES/FACILITATION CENTRES

Candidates, who are not well conversant to submit the online application due to various constraints, can use the services of Common Services Centre, Ministry of Electronics and Information Technology, Government of India under the Digital India initiatives of Hon'ble Prime Minister. The Common Services Centre (CSC) scheme is a part of the ambitious national e-Governance Plan (NeGP) of Government of India and is managed at each village panchayat level by a Village level Entrepreneur (VLE)

There are more than 1.5 lakhs Common Services Centres (CSC) across the country which will provide the desired support to candidates from urban as well as rural areas in online submission of Application Form and payment of fee through e-wallet. The list of the Common Services Centre is available on website: www.csc.gov.in.

Note: *To know nearest Common Services Centre, please open link <http://gis.csc.gov.in/locator/csc.aspx>*

INSTRUCTIONS REGARDING COVID-19

NTA will implement Social Distancing measures as per Government of India Guidelines in current scenario of COVID-19 to ensure health & safety of the candidates. Adequate measures are implemented for safety of all without compromising the high standards, sanctity, and fairness in conduct of the examination. Candidates are also required to adhere to Guidelines and new process for Social Distancing and hygiene to ensure safety & health of their own and fellow candidates.

For safety purposes, candidates are advised not to bring anything other than permitted items.

PREPARATION AT CENTRE

- a) Standard Operating Procedures for implementing safety precautions and for maintaining required standard of hygiene will be implemented. Before the exam starts, Seating Area will be thoroughly sanitized- exam rooms, desk, chair etc. All door handles, staircase railing, lift buttons, etc will be disinfected.
- b) Gap between 2 seats will be maintained as per GOI guidelines.
- c) Hand Sanitizer will be available at entry and inside the exam venue at various places for candidates and Centre staff to use.
- d) Thermo guns will be available to check body temperature of candidates.
- e) The room/hall number will be informed to the candidates at the registration desk.
- f) It is ensured that all the processes are touch free, to the maximum possible extent, to ensure Social Distancing norms.
- g) Candidate is required to reach Centre as per the Reporting/Entry time at Centre given in the Admit Card to avoid any crowding at the Centre at the time of entry and to maintain social distancing.
- h) All exam functionaries will wear mask and gloves at all points of time.

PRE-EXAM PREPARATION

- a) Candidate to check Reporting/ Entry time at Centre given in the Admit Card and to reach Centre as per Reporting Time **only** to avoid any crowding at the Centre at the time of entry and to maintain social distancing.
- b) Candidate should fill Admit card and Undertaking thereon as per instructions contained in the admit card, completely and properly.
- c) Candidates will be permitted to carry only the permitted items with them into the venue.

AT TIME OF ENTRY

- a) Candidates should avoid coming with more than one escort (parent/guardian). Escorts shall remain outside the gate during the conduct of the examination and therefore it shall be their responsibility to maintain all health and safety norms with respect to COVID-19.

- b) Candidates need to maintain a space of at least 6 feet from each other at all times. Queue manager / ropes and Floor Marks will be arranged outside the Centre.
- c) Room number will not be displayed outside the Centre to avoid any crowding at any one place in any situation.
- d) Candidates will be required to sanitize hands by washing with soap and with Hand Sanitizer before entry in Centre. Hand sanitizer will be available at various locations in the Centre
- e) Candidate should bring duly filled in Admit Card and Undertaking thereon as per instructions contained in the admit card.
- f) They should not bring prohibited items to exam Centre as there are no arrangements available for their safe keeping.
- g) Candidates are permitted to carry drinking water in a transparent water bottle, a small bottle of sanitiser (50 mg), face masks and gloves.
- h) Candidates will be ushered in batches of 10 girls/boys.
- i) Thermal scanning will be carried out at the entry.
- j) If the body temperature is higher than the COVID-19 norms, candidate would be required to take the exam in a separate room. Candidates are required to strictly adhere to instructions provided by Centre staff.
- k) Contact free frisking will be carried out using Hand Held Metal Detectors.
- l) Candidate will display the following documents for verification to the exam functionary (invigilator on duty) standing across the table.
 - Admit card along with the undertaking with passport size photograph and thumb impression affixed thereon
 - Original and valid Identity proof
 - One additional photograph for affixing on the attendance register
- m) Candidate will be offered a fresh 3 Ply mask before entry. In order to stop chances of any UFM being used in the examination, the candidate is expected to wear the freshly provided mask at the Centre. The candidate will be required to remove the mask worn by him/ her from home and use only the mask provided at Centre, in the exam hall. He/she may keep his/her mask worn from home, in their pocket or dispose them off as per their convenience.
- n) Invigilator on duty insider at the registration desk would check the admit card, ID proof etc and direct the candidate to his exam room in batches of 5 each to maintain safe distance as per the social distancing norms.
- o) A candidate will be denied permission to appear in the examination, if he/ she violates the COVID-19 directives/advisories of Government (Central/State) applicable on the day of exam and instructions mentioned in the Admit Card.

DURING EXAMINATION

- b) Before the exam starts, Seating Area will be thoroughly sanitized –exam rooms, desk, chair etc. Candidates can further sanitize the same with sanitizers that will be made available in the examination lab/room/hall.
- c) Candidates are required to paste passport size photograph and sign on the Attendance Sheet after sanitizing hands with sanitizer.

AFTER EXAMINATION

- a) On completion of the exam, the candidates will be permitted to move out in an orderly manner, one candidate at a time maintaining a safe distance from each other. They are required to wait for instructions from invigilator and are not to get up from their respective seats until advised.
- b) Candidate must hand over the Admit Card to the Invigilator after the conclusion of the exam. If any candidate fails to do so, action (which also includes disqualification from the exam) can be taken against him/her.



Help Line No.
0120-6895200

e-mail: ao@nta.ac.in



National Testing Agency

(An autonomous organization under the Department of Higher Education, Ministry of Education, Government of India)

Address for Correspondence
First Floor, NSIC-MDBP Building,
Okhla Industrial Estate, New Delhi-110020

www.nta.ac.in, <https://ao.nta.ac.in>