सत्यमेव जयते

राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence in Assessment

(उच्चतर शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)

File No.: D-D205/45/2026 **Date: 07.11.2026**

CORRIGENDUM

Subject: Acceptance of Applications for Empanelment of Translation Reviewers on a Continuous Basis

1. This is in continuation of the Expression of Interest (EoI) dated 10 August 2026 issued by the National Testing Agency (NTA) inviting applications for empanelment of Translation Reviewers, read with the corrigendum dated 8 September 2026.
2. To facilitate wider participation by eligible experts, NTA has decided to accept applications on a continuous basis. Eligible experts may submit their applications through the online portal without any closing date, until further notice.
3. Applications received shall be evaluated periodically, as and when required by NTA, in accordance with the prescribed eligibility criteria and NTA's requirements. Submission of an application does not guarantee empanelment or allocation of assignments.
4. Clause 5.6 has been added to provide for periodic evaluation of applications as and when required by NTA. The application-period and clarification provisions, including clauses 8.1 and 8.3, have also been updated to reflect continuous acceptance of applications and individual notification of sample-task schedules. The revised EoI is attached.
5. All other terms and conditions of the original EoI remain unchanged.
6. Applicants are advised to visit the official NTA website regularly for updates.

Director (ConOps)
National Testing Agency

Encl.: Revised EoI for Translation Reviewers.

NATIONAL TESTING AGENCY

(Department of Higher Education, Ministry of Education, Government of India)

EXPRESSION OF INTEREST

for

EMPANELMENT OF TRANSLATION REVIEWERS

For Question-Paper Translation Verification across all examinations conducted by NTA, in conjunction with an AI-based translation platform

EoI Ref. No.: NTA/Exam/Empanelment/Translation-Reviewers/2026/01

Issued: 10" August, 2026 / **VERSION 2 - UPDATED AS ON 7th November 2026**

Applications shall be accepted on a continuous basis until further notice. There shall be no closing date.

EoI At a glance:

EoI Reference No.	NTA/Exam/Empanelment/Translation-Reviewers/2026/01
Date of Issue	10 August 2026 (updated on 28 October 2026)
Application period	Continuous basis until further notice; no closing date
Mode of submission	Online through the NTA portal at the link notified; physical applications shall not be accepted
Validity of empanelment	Three (3) years from the date of issue of empanelment letter, with annual review
Pre-application clarifications	Written queries may be sent to the e-mail address notified on the NTA portal while applications remain open
Contact	Director (CONOPS NTA), National Testing Agency, New Delhi

1. Introduction and Background

1.1 The National Testing Agency (NTA) conducts a number of high-stake competitive examinations — NEET-UG, NEET-PG, JEE Main, CUET-UG, CUET-PG, UGC-NET and others — across more than 5000 examination centres in 13 languages. The integrity of the question-paper preparation process is fundamental to the credibility of these examinations and to the public interest.

1.2 Translation of question papers from English (the reference language in which papers are originally set) into the regional examination languages is a critical stage in this process. The conventional translation arrangement — wherein individual translators receive complete question papers and translate them from scratch — has structural weaknesses that adversaries can exploit.

1.3. NTA is, now restructuring the translation workflow by using the modern technology. The translation function shall, going forward, be performed in two parts: (a) the bulk of the translation shall be performed by an air-gapped AI-based translation platform deployed on NTA's premises; and (b) the verification, certification and quality-assurance of the AI-produced translations shall be performed by a panel of

empanelled human professionals — referred to in this Eol as ‘Translation Reviewers' — operating under structured, monitored conditions in NTA's secure facility.

1.4 This Expression of Interest is issued to invite applications from suitably qualified individuals for empanelment as Translation Reviewers.

2. The Redefined Role of the Translation Reviewer

2.1 Applicants are requested to note carefully that the role being offered is materially different from the conventional ‘translator’ role engaged in earlier cycles. Specifically:

(i) The Reviewer shall not perform translation from scratch. The Reviewer shall review AI-produced translations for accuracy, terminological appropriateness, linguistic fidelity and clarity, and shall certify each translated item as either ‘accepted', ‘accepted with corrections', or ‘rejected with reasons'.

(ii) The Reviewer shall see only individual items, presented one at a time, in a randomised order that bears no relationship to the order in which items appear in the final paper. The Reviewer shall not, at any point, see the assembled paper.

(iii) The Reviewer shall work exclusively at NTA's designated secure facility, on workstations provided by NTA. No external transfer of content shall be permitted; no personal devices of any description shall be permitted in the work area; all work shall be performed under continuous CCTV monitoring with AI-based behaviour analytics.

(iv) Every action of the Reviewer on the platform — login, item-fetch, certification decision, idle time, exit — shall be logged at the per-item, per-second level, in a tamper-evident manner, and retained for an audit period of seven (7) years.

(v) The Reviewer shall be bound by a Non-Disclosure Agreement, the obligations under which shall extend for ten (10) years from the cessation of the engagement, with criminal penalties applicable in the event of breach.

3. Scope of Work

3.1 Subject domains. NTA conducts examinations across the following subject domains. Applicants shall apply for the specific domain(s) in which they are qualified:

Sl. No.	**Subject Domains**	**Sub-domain / Coverage(indicative)**
1	**School Education Subjects**	Physics, Chemistry, Mathematics, Biology, Botany, Zoology, English, Hindi, Sanskrit, Urdu, Tamil, Telugu, Bengali, Marathi, Gujarati, Kannada, Malayalam, Punjabi, Odia, Assamese, Bodo, Dogri, Kashmiri, Konkani, Maithili, Manipuri, Nepali, Santali, Sindhi, General Knowledge, General Awareness, Current Affairs, General Test, Aptitude Test, General Aptitude, Quantitative Aptitude, Numerical Ability & Analytical Aptitude, Reasoning, Reasoning & Logical Deduction, Intelligence Test, Coaching Aptitude, Aptitude for Service Sector, Language & Communication, Basic Computer Knowledge, Planning-based Questions, Drawing Test, Specialized Sports Theory, Physical Education, Yoga, Yoga Studies and NCC.

2	**Biotechnology and Life Sciences**	General Biotechnology, Medical Biotechnology, Plant Biotechnology, Agricultural Biotechnology, Animal Biotechnology, Marine Biotechnology, Industrial Biotechnology, Food Biotechnology, Environmental Biotechnology, Pharmaceutical Biotechnology, Molecular Human Genetics, Genetics & Plant Breeding, Plant Genetic Resources, Plant Sciences, Structural Biology, Computational Biology, Biochemistry, Bioinformatics, Immunology, Virology, Neuroscience, Microbiology, Molecular Biology and Biological Sciences
3	**Agriculture, Forestry and Allied Sciences**	Agriculture, Agricultural Sciences, Agronomy, Entomology & Nematology, Plant Pathology, Horticulture, Forestry, Agricultural Meteorology, Agricultural Physics, Soil Science, Agricultural Chemicals, Water Science & Technology, Seed Science & Technology, Sericulture, Floriculture & Landscaping, Plantation Crops, Medicinal & Aromatic Crops, Post Harvest Management, Renewable Energy Engineering, Irrigation & Drainage Engineering and Soil & Water Conservation Engineering.
4	**Animal, Veterinary and Fisheries Sciences**	Animal Sciences, Veterinary Science, Animal Genetics & Breeding, Animal Nutrition, Livestock Production Management, Livestock Products Technology, Poultry Science, Veterinary Parasitology, Veterinary Pathology, Veterinary Medicine, Veterinary Pharmacology & Toxicology, Veterinary Surgery & Radiology, Veterinary Anatomy, Veterinary Physiology, Fisheries Science, Fisheries Resource Management, Fishing Technology & Engineering, Aquaculture, Aquatic Environmental Management, Aquatic Animal Health Management, Fish Nutrition & Feed Technology, Fish Genetics & Breeding and Fish Physiology
5	**Food, Dairy and Community Sciences**	Dairy Science, Dairy Technology, Dairy Chemistry, Dairy Engineering, Food Science & Technology, Food Processing Technology, Food & Nutrition, Home Science, Resource Management & Consumer Science, Human Development & Family Studies, Apparel & Textile Science, Textile & Design Studies, Extension Education & Community Management.
6	**Physical, Mathematical, Earth and Environmental Sciences**	Physics, Chemistry, Mathematics, Statistics, Earth Sciences, Environmental Sciences, Environmental Studies, Atmospheric Sciences, Geology, Geophysics, Electronic Sciences.
7	**Computer Science, Engineering, Architecture and Technology**	Computer Science, Computer Science & Engineering, Computer Applications, Computer Science/Informatics Practices, Information Technology, Data Science & Artificial Intelligence, Engineering Graphics, Agricultural Engineering & Technology, Farm Machinery & Power Engineering, Mechanical Engineering, Civil Engineering, Electrical Engineering, Electronics Engineering, Chemical Engineering, Biotechnology Engineering, Aerospace Engineering, Architecture & Planning, Materials Science, Medical Laboratory Sciences and Nanoscience & Nanotechnology.
8	**Medical and Health Sciences**	Medicine, Dentistry, Pharmacy, Nursing, Physiotherapy, Public Health, Allied Health Sciences, Homoeopathy, Ayurveda, Siddha, Unani, Healthcare Management, Social Medicine & Community Health and Medical Laboratory Sciences.
9	**Humanities, Social Sciences and Education**	History, Political Science, Economics, Sociology, Psychology, Philosophy, Geography, Public Administration, International Relations, Anthropology, Linguistics, Education, Adult Education, Continuing Education, Andragogy, Non-Formal Education, Teaching Aptitude, General Paper on Teaching & Research Aptitude, Social Work, Population Studies, Social Science, General Studies, Humanities, Development Studies, Women Studies, Criminology, Archaeology, Museology, Museology & Conservation, Comparative Literature, Folk Literature, Tribal & Regional Language/Literature, Art History, Tourism Administration & Management, Disaster Management, Human Rights & Duties and Defence & Strategic Studies.

10.	**Commerce, Business and Management**	Commerce, Accountancy/Book Keeping, Business Studies, Business Administration, Finance, Marketing, Human Resource Management, Operations Management, Strategic Management, Entrepreneurship, Agribusiness Management and Agricultural Economics.
11.	**Law and Governance**	Legal Studies, Constitutional Law, Civil Law, Criminal Law, Corporate Law, International Law and Jurisprudence.
12.	**Languages and Literature**	English, Hindi, Sanskrit, Urdu, Tamil, Telugu, Bengali, Marathi, Kannada, Malayalam, Punjabi, Gujarati, Odia, Assamese, Bodo, Dogri, Kashmiri, Konkani, Maithili, Santali, Sindhi, Chinese, French, German, Japanese, Persian, Prakrit, Rajasthani, Russian, Spanish, English Language & Comprehension, Hindi Language & Comprehension, and other Indian and foreign languages recognised by NTA from time to time.
13.	**Fine Arts, Performing Arts and Design**	Music, Dance, Drama, Visual Arts, Folk and Tribal Art Forms, Art History, Apparel & Textile Science and Textile & Design Studies.
14.	**Indian Knowledge Systems, Culture and Religion**	Knowledge Tradition–Practices of India, Indian Knowledge System, Indic Knowledge Systems, Indian Culture, Hindu Studies, Arab Culture & Islamic Studies, Buddhist, Jaina, Gandhian & Peace Studies, Comparative Study of Religions, Sanskrit Traditional Subjects (including Jyotisha, Vyakarna, Mimansa, Nyaya, Sankhya, Yoga, Vedas, Agama and allied disciplines) and other Indian knowledge traditions.
15.	**Library, Information, Journalism and Communication Studies**	Library and Information Science, Journalism and Mass Communication and Language & Communication.

3.2 Languages. Translation Reviewers shall be empanelled for the following English-to-target-language pairs. The indicative numbers below shall be revised based on actual examination scheduling and operational need.

S.No.	Language	Primarily applicable to	Indicative number of reviewers sought (per subject domain)
1	English	All NTA examinations (reference language)	10 per subject domain
2	Hindi	All NTA examinations	10 per subject domain
3	Assamese	NEET-UG, JEE Main, CUET	4 per subject domain
4	Bengali	NEET-UG, JEE Main, CUET	6 per subject domain
5	Gujarati	NEET-UG, JEE Main, CUET	6 per subject domain
6	Kannada	NEET-UG, JEE Main, CUET	6 per subject domain
7	Malayalam	NEET-UG, JEE Main, CUET	6 per subject domain
8	Marathi	NEET-UG, JEE Main, CUET	6 per subject domain
9	Odia	NEET-UG, JEE Main, CUET	4 per subject domain
10	Punjabi	NEET-UG, JEE Main, CUET	4 per subject domain

11	Tamil	NEET-UG, JEE Main, CUET	6 per subject domain
12	Telugu	NEET-UG, JEE Main, CUET	6 per subject domain
13	Urdu	NEET-UG, JEE Main	4 per subject domain

3.3 Volume per engagement cycle. The typical engagement cycle, per examination, involves review of between 100 and 300 items per language-subject combination, over a period of three (3) to seven (7) working days. The exact volume varies across examinations.

3.4 Number of engagement cycles per annum. An empanelled Reviewer can expect to be called for one (1) to three (3) engagement cycles in a calendar year, depending on the examinations conducted in their language-subject combination. Empanelment does not, however, create any guarantee of engagement; engagement shall be based on operational requirement.

4. Eligibility Criteria

4.1 Applicants shall meet ALL of the following criteria. Any non-fulfilment is sufficient ground for rejection of the application without further consideration.

S. No	Criterion	Mandatory requirement
1	**Citizenship**	Indian citizen, ordinarily resident in India for the preceding ten (10) years. Persons of Indian origin holding foreign citizenship are not eligible.
2	**Age**	Between 25 and 65 years as on the date of application. Retired Government / academic professionals up to age 65 are encouraged to apply.
3	**Educational qualification**	Master's degree or higher in (a) the relevant subject domain (Physics / Chemistry / Biology / Mathematics / Humanities subject, as applicable) from a UGC-recognised university, AND (b) demonstrated proficiency in both the source language (English) and the target language — through formal qualification, professional experience, or sample-test performance under this EoI.
4	**Professional experience**	Minimum five (5) years of cumulative professional experience in at least one of: (a) teaching the subject domain at higher-secondary or undergraduate level; (b) academic translation in the subject domain (textbooks, research papers, technical material); (c) editorial or content review in academic publishing in the relevant domain; or (d) prior work as a translator for competitive examinations or for Government bodies in a documented professional capacity.
5	**Language proficiency**	Bilingual proficiency in English (source) and the offered target language at a level adequate to handle scientific, technical and medical terminology. Demonstrated through: (a) qualification — Master's in the target language or equivalent; or (b) professional experience — minimum three (3) years of active translation work; or (c) sample-test performance under this EoI.

6	**Antecedent / security clearance**	Willingness and ability to undergo and clear police verification and antecedent check through the standard channels (typically through the State Special Branch / Intelligence Bureau as may be applicable). Applicants who anticipate any adverse finding shall not apply. Police verification shall be initiated by NTA on shortlisting and shall be completed prior to issue of empanelment letter; no engagement shall commence without clearance.
7	**Conflict of interest — exclusionary**	The following applicants are NOT ELIGIBLE: (a) persons currently engaged as faculty, owners, partners, advisors or consultants of any coaching institute, test-prep platform or publication that addresses NEET, JEE, CUET, UGC-NET or any examination conducted by NTA; (b) persons who have authored, edited or contributed to commercial test-prep material for any such examination during the preceding three (3) years; (c) persons whose immediate family member is appearing or expected to appear in any examination conducted by NTA during the empanelment period; (d) persons against whom a chargesheet has been filed or an FIR is currently pending in any matter relating to examination conduct, leak, malpractice or moral turpitude; (e) persons previously disengaged by NTA, UPSC, SSC, any State PSC, any State examination board, or any university for cause.
8	**Disclosure — prior translation work for competitive examinations**	Applicants who have, at any time in the preceding five (5) years, undertaken translation work for any competitive examination (including but not limited to NEET-UG, NEET-PG, JEE Main, JEE Advanced, CUET, UGC-NET, AIIMS, any State CET, any examination conducted by any State Government, Service Commission, or examination board) shall expressly declare such work, including (i) the engaging organisation, (ii) the examination, (iii) the year, (iv) the language pair, (v) the nature of engagement (translator / verifier / reviewer / proof-reader). Non-disclosure of any such prior engagement, if subsequently established, shall be ground for immediate disengagement, forfeiture of all dues, and reference for appropriate criminal action.
9	**Digital fluency**	Comfort with computer-based work, including review of items presented through a web interface, use of standard office tools, and ability to follow structured digital workflows. No special technical certification is required.
10	**Availability**	Willingness to commit to time-bound engagements at NTA's designated facility (in due course, the new Confidential Operations Centre, NTA) on call, with the typical engagement cycle being one to two weeks per examination cycle, with one to three engagement cycles in a calendar year.

5. Evaluation Methodology

5.1 All applications meeting the eligibility criteria shall be evaluated on a 100-mark matrix. The evaluation parameters and their weights are as under:

S.No.	Evaluation parameter	Weight	Basis of evaluation
1	**Subject-domain qualification**	**20 marks**	Master's degree (10 marks); doctoral degree / M.Phil. (+5 marks); teaching / research experience at higher-secondary / undergraduate level in the subject domain (up to +5 marks based on years and quality of institution).

2	**Language proficiency**	**20 marks**	Formal qualification in the target language (10 marks); demonstrated translation experience in academic / technical material (up to +10 marks).
3	**Sample task performance**	**40 marks**	An online, time-bound sample task in which the applicant reviews and certifies a set of 10– 15 specimen items, each translated from English into the offered target language by an AI translation system. The applicant identifies errors, suggests corrections, and certifies acceptance. Performance is evaluated by NTA's panel of subject experts in the language. This is the principal selection filter.
4	**Relevant experience**	**10 marks**	Demonstrated experience in academic translation, technical editing, content review, or comparable work in the subject-language combination.
5	**Interview (where applicable)**	**10 marks**	Online interview with NTA's panel for shortlisted applicants — typically the top three (3) applicants per language-subject combination — covering professional approach, ethical commitment, and understanding of the confidentiality regime.
	Total	**100 marks**	Minimum qualifying score: 70 marks aggregate, with a separate minimum of 28/40 in the sample task (parameter 3).

5.2 Sample task — the principal selection filter. The sample task (parameter 3 above, carrying 40 marks out of 100) is the single most important component of the evaluation. Applicants shall be called to undertake the task on an online, time-bound, supervised platform. The task shall involve review and certification of approximately 10 to 15 specimen items in the applicant's offered subject-language combination. Each item shall have been pre-translated from English into the target language by an AI translation system. The applicant shall:

(i) review the source English item, the AI-produced target-language translation, and the reference subject content;

(ii) identify any error in the translation - terminological, linguistic, scientific, or stylistic - and propose a correction;

(iii) certify the item as accepted, accepted-with-corrections, or rejected, with reasons.

5.3 Evaluation of the sample task shall be by NTA's panel of subject experts in the relevant subject-language combination. The panel's evaluation shall be calibrated against a reference solution prepared in advance. Performance shall be assessed on (a) accuracy of error identification, (b) appropriateness of suggested corrections, (c) judgment in distinguishing critical errors from stylistic preferences, and (d) speed and efficiency of work.

5.4 Antecedent / security clearance - a parallel filter. In parallel with the technical evaluation, NTA shall initiate antecedent / police verification for applicants scoring above the minimum qualifying mark in the technical evaluation. Final empanelment shall be granted only on completion of antecedent clearance. The technical evaluation rank does not, by itself, create a right to empanelment.

5.5 Interview (where applicable). For shortlisted applicants in language-subject combinations where the number of qualified candidates materially exceeds the number sought, an online interview by NTA's panel

may be conducted. The interview shall focus on professional approach, ethical commitment, and understanding of the confidentiality regime.

5.6 Applications shall be evaluated periodically, as and when required by NTA, on a continuous basis.

6. Confidentiality and Conduct Obligations

6.1 An empanelled Translation Reviewer, upon engagement for any examination cycle, shall execute a Non-Disclosure Agreement with NTA in the form to be furnished. The principal obligations are summarised below; the actual NDA shall govern.

(i) Strict confidentiality of all content and material seen during the engagement, in perpetuity (NDA period: ten (10) years; obligations regarding examination-specific content: perpetual).

(ii) No retention, copying, photographing, transcription, recall-aided reconstruction or any other form of preservation of any content seen during the engagement, by any means whatsoever.

(iii) No communication of any aspect of the engagement to any other person - including immediate family - except as authorised in writing by NTA.

(iv) No coaching, tutoring, content-creation or test-prep work, on the examinations for which the Reviewer is empanelled, during the empanelment period and for one (1) year thereafter.

(v) Immediate disclosure of any approach, inducement, or other unusual contact from any external party seeking information about the engagement.

(vi) Compliance with all physical and digital security protocols at the secure facility, including device-deposit, biometric authentication, two-person rules, and logging.

6.2 Consequences of breach. Breach of any of the above obligations, established to the satisfaction of NTA after a fair process, shall result in (a) immediate disengagement and removal from empanelment and blacklisting, (b) forfeiture of any pending dues, (c) recovery of past honorarium where appropriate, (d) reference of the matter to law-enforcement authorities for criminal prosecution under the relevant provisions of the Indian Penal Code / Bharatiya Nyaya Sanhita and other applicable laws, including the Public Examinations (Prevention of Unfair Means) Act, 2024, and (e) civil action for damages.

7. Engagement Terms and Honorarium

7.1 Empanelment is an offer of inclusion in the panel from which NTA may, at its discretion, engage Reviewers for specific examination cycles. Empanelment does not create any guarantee of engagement, nor any employer-employee relationship between NTA and the Reviewer. Engagement is on a per-cycle, honorarium basis.

7.2 Empanelled Translation Reviewers will be paid an honorarium and other entitlements as per NTA's standard rate structure for the relevant nature of work. The rate structure for below mentioned work items will be communicated separately and will be revised periodically in line with Government norms.

- Per-engagement honorarium for review work undertaken at NTA's designated facility.
- Per-item honorarium, where applicable, for certified review of translation items, over and above the per-engagement honorarium.
- Travel reimbursement for outstation Reviewers, in accordance with applicable Government norms.
- Boarding and lodging for outstation Reviewers during the period of engagement, as per NTA's standard norms and Government guidelines.

7.3 Tax deduction at source. Honorarium and item-review bonus are professional fees within the meaning of the Income Tax Act, 1961. TDS shall be deducted at the rate applicable under Section 194J (or Section 192, as applicable) at the time of payment.

7.4 Cancellation / disengagement by NTA. NTA reserves the right to disengage any Reviewer, with or without cause, at any time during the empanelment period. Disengagement on grounds of breach of confidentiality, conflict of interest, or unsatisfactory performance shall be in accordance with para 6.2 and may carry consequences beyond mere disengagement.

7.5 Voluntary withdrawal by Reviewer. A Reviewer may voluntarily withdraw from empanelment by written notice to NTA. Voluntary withdrawal does not discharge the Reviewer from the NDA obligations that survive the engagement.

8. How to Apply

8.1 Applications shall be submitted online through the link notified on NTA's website. Applications shall be accepted throughout the year on a continuous basis until further notice. There shall be no closing date. Physical applications shall not be accepted.

8.2 The online application shall consist of (a) the structured application form (Annexure 1), (b) self-attested copies of qualification and experience certificates, (c) the declarations (Annexure 2), (d) a one-page covering note from the applicant explaining their motivation, relevant experience and the language-subject combination(s) offered, and (e) any supporting evidence of professional translation / academic experience.

8.3 On submission, applicants shall receive an acknowledgment by e-mail. Eligible applicants shall be informed individually of the sample-task schedule.

8.4 Information seminar. NTA may, at its discretion, conduct a pre-application online information seminar for prospective applicants. Details, if any, shall be notified on NTA's website.

9. General Terms

9.1 NTA reserves the right to (a) accept or reject any or all applications without assigning any reason, (b) modify any aspect of this EoI by issue of a corrigendum on the NTA website, (c) discontinue the empanelment process at any stage, and (d) re-issue the EoI on revised terms.

9.2 Any dispute or claim arising out of or in connection with this EoI shall be referred to arbitration by a sole arbitrator appointed by the Director General, NTA, in accordance with the Arbitration and Conciliation Act, 1996, with the seat of arbitration at New Delhi. The Courts at New Delhi shall have exclusive jurisdiction.

9.3 The mere act of submitting an application creates no right or expectation in favour of the applicant, beyond the right to fair consideration of the application in accordance with this EoI.

9.4 This EoI, and the empanelment to be made hereunder, are subject to the overall control and supervision of the Director General, NTA.

ANNEXURE 1

APPLICATION FORM

(To be submitted online; printed copy retained by applicant for records)

Part A — Personal Particulars

1. Full Name (Dr. / Prof. / Mr. / Ms.)	
2. Current Designation	
3. Name of Institution / University / Organisation	
4. Mobile Number	

Part B — Educational Qualifications

Degree	Subject / Specialisation	Institution / University	Year of completion

Part C — Professional Experience (most recent first)

Organisation	Role / Designation	Period (from–to)	Nature of work — particularly any translation, editorial, or test-prep work

Part D — Languages Offered

Applicants may apply for one or more language pairs. For each language offered, please specify the basis on which proficiency is claimed (formal qualification, professional experience, native-speaker / mother-tongue level, etc.). The sample-task evaluation shall be conducted in each language for which the applicant is shortlisted.

Language	Subject domain	Basis of proficiency	Years of relevant experience

ANNEXURE 2

DECLARATIONS BY THE APPLICANT

I, the applicant whose particulars have been furnished in Annexure 1, do hereby solemnly affirm and declare as under:

Declaration 1 — Conflict of Interest

I am NOT currently engaged as faculty, owner, partner, advisor or consultant of any coaching institute, test-prep platform or publication that addresses NEET, JEE, CUET, UGC-NET or any examination conducted by NTA. I have NOT authored, edited or contributed to commercial test-prep material for any such examination during the preceding three (3) years. No immediate family member of mine is appearing or is expected to appear in any examination conducted by NTA during the empanelment period of three (3) years.

Signature: _____ Date: _____

Declaration 2 — Prior Translation Work for Competitive Examinations

I have / have not (strike out whichever is not applicable) undertaken translation work for any competitive examination during the preceding five (5) years. If I have, full particulars are furnished in the table below. I understand that non-disclosure of any prior engagement, if subsequently established, shall be ground for immediate disengagement, forfeiture of all dues and reference for criminal action.

Engaging organisation	Examination	Year	Language pair	Nature of engagement

Signature: _____ Date: _____

Declaration 3 — Legal and Disciplinary Record

No chargesheet has been filed and no FIR is currently pending against me in any matter relating to examination conduct, leak, malpractice or moral turpitude. I have not been previously disengaged for cause by NTA, UPSC, SSC, any State PSC, any State examination board, or any university. I have no convictions or pending criminal proceedings of any nature.

Signature: _____ Date: _____

Declaration 4 — Antecedent Verification

I confirm that I am willing to undergo antecedent / police verification through the standard channels at the discretion of NTA, and that I do not anticipate any adverse finding therein. I understand that engagement shall not commence without antecedent clearance.

Signature: _____ Date: _____

Declaration 5 — Acceptance of the Operating Regime

I have read and understood the redefined role of a Translation Reviewer set out at Section 2 of this EoI, in particular: (i) that I shall review AI-produced translations and not translate from scratch; (ii) that I shall see only individual items, never the assembled paper; (iii) that I shall work only at NTA's designated secure facility; (iv) that no personal devices shall be permitted; (v) that all my actions shall be continuously logged and reviewed; and (vi) that I shall be bound by a Non-Disclosure Agreement for ten (10) years post-engagement. I accept this regime in full and without reservation.

Signature: _____ Date: _____

Declaration 6 — Accuracy of Information

All information furnished in this application is true, complete and accurate to the best of my knowledge and belief. I understand that any false statement or material omission, if subsequently established, shall be ground for immediate rejection of my application or disengagement from empanelment, and for such other action as NTA may consider appropriate, including reference for criminal action.

Signature: _____ Date: _____

Place: _____

ANNEXURE 3

INDICATIVE SUMMARY OF THE NON-DISCLOSURE AGREEMENT

The actual Non-Disclosure Agreement, to be executed by every empanelled Translation Reviewer upon engagement for an examination cycle, shall be furnished in due course. The principal terms shall be along the following lines. This summary is for the information of prospective applicants and does not constitute the operative legal text.

Key terms

- Confidentiality — perpetual in respect of examination content; ten (10) years in respect of the engagement, NTA's processes, identities of other Reviewers, and any operational information.
- No-retention obligation — no copying, photographing, transcription, memorisation-aided reconstruction or any other form of preservation of any content. Best efforts to expunge from memory any incidental retention.
- No-discussion obligation — no communication of any aspect of the engagement to any other person, including immediate family, except as authorised by NTA in writing.
- Activity restriction — no coaching, tutoring or test-prep activity for examinations covered by the empanelment, during empanelment and for one (1) year thereafter.
- Disclosure obligation — immediate disclosure of any approach, inducement or unusual contact from any external party seeking information about the engagement.
- Compliance with facility protocols — device-deposit, biometric authentication, two-person rules, continuous logging, and other physical / digital security measures.
- Survival of obligations — the confidentiality and no-retention obligations survive cessation of engagement, voluntary or otherwise, for the period specified.
- Consequences of breach — immediate disengagement; forfeiture of dues; recovery of past honorarium where appropriate; reference for criminal action under the Public Examinations (Prevention of Unfair Means) Act, 2024 and other applicable laws; civil action for damages.
- Jurisdiction — Courts at New Delhi, subject to arbitration under the Arbitration and Conciliation Act, 1996, in accordance with NTA's standard dispute resolution clause.

ANNEXURE 4

SAMPLE TASK — FORMAT AND CONDUCT

For the information of applicants. The actual sample task shall be administered through NTA's online platform at a scheduled time to be notified individually.

Conduct of the sample task

- Mode: online, supervised through webcam and screen-capture. The applicant shall be required to provide a quiet, private, well-lit space and a working desktop / laptop with a stable internet connection and a functioning webcam and microphone.
- Duration: approximately 90 minutes.
- Volume: 10 to 15 items per session, presented one at a time.
- Content: items drawn from the applicant's offered subject domain, at the level of the relevant NTA examination (NEET-UG, JEE Main, CUET, UGC-NET as the case may be), translated from English into the offered target language by an AI translation system.

For each item, the applicant shall:

(i) read the original English item;

(ii) read the AI-produced translation into the target language;

(iii) identify any errors — terminological, scientific, linguistic, or stylistic;

(iv) propose corrections for each identified error;

(v) certify the item as ‘accepted', ‘accepted-with-corrections', or ‘rejected-with-reasons';

(vi) provide a brief justification for the certification decision.

Evaluation criteria for the sample task

- Accuracy of error identification — was every actual error identified? were any non-errors flagged as errors?
- Appropriateness of suggested corrections — are corrections terminologically and linguistically sound?
- Judgment — does the applicant correctly distinguish critical errors (scientific, factual) from stylistic preferences?
- Efficiency — was the work completed in the available time, with reasonable quality across all items?

— end of Expression of Interest —