

# National Testing Agency

<b>Question Paper Name :</b>	Introduction to Public Administration 28th August 2021 Shift 2
<b>Subject Name :</b>	Introduction to Public Administration
<b>Creation Date :</b>	2021-08-29 11:19:15
<b>Duration :</b>	180
<b>Total Marks :</b>	100
<b>Display Marks:</b>	Yes

## Introduction to Public Administration

<b>Group Number :</b>	1
<b>Group Id :</b>	94091828
<b>Group Maximum Duration :</b>	0
<b>Group Minimum Duration :</b>	120
<b>Show Attended Group? :</b>	No
<b>Edit Attended Group? :</b>	No
<b>Break time :</b>	0
<b>Group Marks :</b>	100
<b>Is this Group for Examiner? :</b>	No

## Introduction to Public Administration-1

<b>Section Id :</b>	94091854
<b>Section Number :</b>	1
<b>Section type :</b>	Online
<b>Mandatory or Optional :</b>	Mandatory

<b>Number of Questions :</b>	20
<b>Number of Questions to be attempted :</b>	20
<b>Section Marks :</b>	20
<b>Enable Mark as Answered Mark for Review and Clear Response :</b>	Yes
<b>Sub-Section Number :</b>	1
<b>Sub-Section Id :</b>	94091889
<b>Question Shuffling Allowed :</b>	Yes

**Question Number : 1 Question Id : 9409181633 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

According to whom, "politics has to do with policies or expressions of the State will, while Administration has to do with the execution of these policies"?

1. Woodrow Wilson
2. Richard J. Stillman
3. Frank J Goodnow
4. W.F Willoughby

**Options :**

9409185573. 1
9409185574. 2
9409185575. 3
9409185576. 4

**Question Number : 2 Question Id : 9409181634 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

The term 'Public' in public administration stands for -

1. For citizens in a democracy
2. The formally constituted government
3. Any administration having its impact on everybody
4. The nature and characteristics of Administration

**Options :**

9409185577. 1

9409185578. 2

9409185579. 3

9409185580. 4

**Question Number : 3 Question Id : 9409181635 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

According to 'New Public Administration, the administration must be -

1. Value Oriented
2. Facts Oriented
3. Both Value and Fact Oriented
4. Management Oriented

**Options :**

9409185581. 1

9409185582. 2

9409185583. 3

9409185584. 4

**Question Number : 4 Question Id : 9409181636 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which one of the following books was written by F W Taylor?

1. The Principles of Scientific Management
2. Onward Industry
3. General and industrial Management
4. Papers on the science of Administration

**Options :**

9409185585. 1

9409185586. 2

9409185587. 3

9409185588. 4

**Question Number : 5 Question Id : 9409181637 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Who remarked that Coordination is the first principle of organization?

1. Luther Gulick
2. J D Mooney
3. M P Follet
4. Lyndall Urwick

**Options :**

9409185589. 1

9409185590. 2

9409185591. 3

9409185592. 4

**Question Number : 6 Question Id : 9409181638 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

According to Secler-Hudson which of the following factors creates difficulties in coordination?

1. Lack of clarity about authority
2. Lack of Planning
3. Lack of good methods and procedures
4. Lack of leaders with wisdom and knowledge pertaining to Public Administration

**Options :**

9409185593. 1

9409185594. 2

9409185595. 3

9409185596. 4

**Question Number : 7 Question Id : 9409181639 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Who is the prime contributor in the development of behavioral approach?

1. Elton Mayo
2. M.P. Follet
3. Herbert Simon
4. M.P. Follet

**Options :**

9409185597. 1

9409185598. 2

9409185599. 3

9409185600. 4

**Question Number : 8 Question Id : 9409181640 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Communication is 'the heart of management'. Who said it?

1. Peter Drucker
2. Jerry Millet
3. Pfiffner
4. Barnard

**Options :**

9409185601. 1

9409185602. 2

9409185603. 3

9409185604. 4

**Question Number : 9 Question Id : 9409181641 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Simon proposed the concept of administration based on the methodology of:

1. Decision making
2. Bounded Rationality
3. Logical Positivism
4. Satisficing

**Options :**

9409185605. 1

9409185606. 2

9409185607. 3

9409185608. 4

**Question Number : 10 Question Id : 9409181642 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which of the following is correctly matched?

1. Simon –Mixed scanning model
2. Dror – Optimal Model
3. Lindblom – Behaviour Alternative Model
4. Etzioni - Incremental Model

**Options :**

9409185609. 1

9409185610. 2

9409185611. 3

9409185612. 4

**Question Number : 11 Question Id : 9409181643 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which of the following is not the characteristic of the delegation?

1. It has dual character
2. It is always partial
3. It does not prescribe any limit to delegate
4. The delegated authority is subject to variance

**Options :**

9409185613. 1

9409185614. 2

9409185615. 3

9409185616. 4

**Question Number : 12 Question Id : 9409181644 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

The Human Relations Approach does not lay emphasis on -

1. Principles
2. Human Motivations
3. Informal Organizations
4. Human Aspects of Organizations

**Options :**

9409185617. 1

9409185618. 2

9409185619. 3

9409185620. 4

**Question Number : 13 Question Id : 9409181645 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which of the following is not a feature of good governance?

1. Democracy
2. Economic liberalization
3. State intervention
4. People participation

**Options :**

9409185621. 1

9409185622. 2

9409185623. 3

9409185624. 4

**Question Number : 14 Question Id : 9409181646 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

What helps the state to enforce laws cleanly and transparently?

1. Exclusive Institutions
2. Coercive actors
3. Participative institutions
4. Market forces

**Options :**

9409185625. 1

9409185626. 2

9409185627. 3

9409185628. 4

**Question Number : 15 Question Id : 9409181647 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**



Which Agency is responsible for substantive function of Policy formulation?

1. Line Agency
2. Staff Agency
3. Auxiliary Agency
4. Technical Staff Agency

**Options :**

9409185629. 1

9409185630. 2

9409185631. 3

9409185632. 4

**Question Number : 16 Question Id : 9409181648 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Who used the term 'Scalar Chain' as synonym for hierarchy?

1. Luther Gulick
2. Henry Fayol
3. Lyndall Urwick
4. Mooney and Reiley

**Options :**

9409185633. 1

9409185634. 2

9409185635. 3

9409185636. 4

**Question Number : 17 Question Id : 9409181649 Question Type : MCQ Option Shuffling : No Is**

**Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which one of the following is not a technique and method of supervision according to J.D. Millet?

1. Rules and Procedures
2. Prior Approval
3. Budgetary Allocation
4. Service standards

**Options :**

9409185637. 1

9409185638. 2

9409185639. 3

9409185640. 4

**Question Number : 18 Question Id : 9409181650 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

The nature of State in the post globalized period cannot be termed as -

1. Laissez Faire State
2. Welfare State
3. Contracting State
4. Entrepreneurial State

**Options :**

9409185641. 1

9409185642. 2

9409185643. 3

9409185644. 4

**Question Number : 19 Question Id : 9409181651 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

In which country, the concept citizen charter to improve the quality of public service emerged for the first time?

1. USA
2. France
3. Britain
4. India

**Options :**

9409185645. 1  
9409185646. 2  
9409185647. 3  
9409185648. 4

**Question Number : 20 Question Id : 9409181652 Question Type : MCQ Option Shuffling : No Is Question Mandatory : No**

**Correct Marks : 1 Wrong Marks : 0**

Which of the following is essential for uniformity in policy and methods?

1. Centralization
2. Decentralization
3. Devolution
4. Delegation

**Options :**

9409185649. 1  
9409185650. 2  
9409185651. 3  
9409185652. 4

## **Introduction to Public Administration-2**

<b>Section Id :</b>	94091855
<b>Section Number :</b>	2
<b>Section type :</b>	Offline
<b>Mandatory or Optional :</b>	Mandatory

<b>Number of Questions :</b>	10
<b>Number of Questions to be attempted :</b>	10
<b>Section Marks :</b>	30
<b>Enable Mark as Answered Mark for Review and Clear Response :</b>	Yes
<b>Sub-Section Number :</b>	1
<b>Sub-Section Id :</b>	94091890
<b>Question Shuffling Allowed :</b>	No

**Question Number : 21 Question Id : 9409181653 Question Type : SUBJECTIVE**

**Correct Marks : 3**

What do you mean by Public Administration?

**Question Number : 22 Question Id : 9409181654 Question Type : SUBJECTIVE**

**Correct Marks : 3**

New Public Administration believes in normative concerns in administrative analysis. Explain

**Question Number : 23 Question Id : 9409181655 Question Type : SUBJECTIVE**

**Correct Marks : 3**

Define the term Governance.

**Question Number : 24 Question Id : 9409181656 Question Type : SUBJECTIVE**

**Correct Marks : 3**

What do you mean by Max Weber's typology of authority? Explain.

**Question Number : 25 Question Id : 9409181657 Question Type : SUBJECTIVE**

**Correct Marks : 3**

Explain the features of hierarchy.

**Question Number : 26 Question Id : 9409181658 Question Type : SUBJECTIVE**

**Correct Marks : 3**

What do you mean by decentralization? Explain with an example.

**Question Number : 27 Question Id : 9409181659 Question Type : SUBJECTIVE**

**Correct Marks : 3**

Write about the significance of efficient and effective communication in an organization.

**Question Number : 28 Question Id : 9409181660 Question Type : SUBJECTIVE**

**Correct Marks : 3**

Define coordination. Explain its features.

**Question Number : 29 Question Id : 9409181661 Question Type : SUBJECTIVE**

**Correct Marks : 3**

Write at least three means of judicial control over administration.

**Question Number : 30 Question Id : 9409181662 Question Type : SUBJECTIVE**

**Correct Marks : 3**

How Globalization has been affecting the State and Public Administration? Explain.

## **Introduction to Public Administration-3**

**Section Id :** 94091856

**Section Number :** 3

<b>Section type :</b>	Offline
<b>Mandatory or Optional :</b>	Mandatory
<b>Number of Questions :</b>	7
<b>Number of Questions to be attempted :</b>	5
<b>Section Marks :</b>	50
<b>Enable Mark as Answered Mark for Review and Clear Response :</b>	Yes
<b>Sub-Section Number :</b>	1
<b>Sub-Section Id :</b>	94091891
<b>Question Shuffling Allowed :</b>	No

**Question Number : 31 Question Id : 9409181663 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Define Public Administration. Explain its contemporary significance.

**Question Number : 32 Question Id : 9409181664 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Examine Scientific approach as enunciated by F W Taylor.

**Question Number : 33 Question Id : 9409181665 Question Type : SUBJECTIVE**

**Correct Marks : 10**

What do you mean by supervision? Explain the techniques used to undertake supervision.

**Question Number : 34 Question Id : 9409181666 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Explain the term coordination and its techniques used to ensure coordination in public organizations.

**Question Number : 35 Question Id : 9409181667 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Write a note on the concept, principles and need of delegation.

**Question Number : 36 Question Id : 9409181668 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Examine Herbert Simon's Model of Decision making.

**Question Number : 37 Question Id : 9409181669 Question Type : SUBJECTIVE**

**Correct Marks : 10**

Explain the changes brought in the public administrative system by the process of globalization.