

**National Testing Agency
Administration Division**

No.A-102(2)/1/2026-adm.

Date: 16.05.2026

Recruitment Notice

The National Testing Agency (NTA) has been set up by the Ministry of Education (MoE), Department of Higher Education, Government of India as a self-sustained Autonomous Organization to conduct efficient, transparent, and international standard tests to assess the competency of candidates for admission to premier higher education institutions.

NTA invites applications from interested and eligible candidates for the following positions on a contractual basis. The application form, complete in all respects, must reach NTA HQ either through email at dir.admin@nta.ac.in or by post within 15 days from the date of publication of this advertisement, i.e., on or before 31.05.2026 by 05:00 PM. Applications received after the prescribed date and time shall not be considered. For any enquiry, candidates may contact at 011-69095244.

Vacancy No.1: Chief Technology Officer (CTO): 01 position

Role: The incumbent will work closely with the Director General and senior leadership of NTA, and will interface extensively with Government stakeholders including the National Informatics Centre (NIC), Ministry of Education, C-DAC, CERT-In, empaneled technology vendors, testing service providers, and academic partners. The CTO is expected to provide strong technical leadership, build mentor high performing in-house teams, and institutionalize technology governance, cyber-security, and innovation as core organizational capabilities. The position may require travel to test centres, partner institutions and stakeholder offices across India.

Qualification: Master's Degree/Diploma in Technology or Management or equivalent qualification from a reputed institution.

Experience: Minimum of 15 years of post-qualification experience in information technology, of which at least 5 years must be in a CTO, CIO, Head of Technology or equivalent senior leadership role in a large organization.

Desirable: Experience in the ed-tech, online assessment, or computer-based testing (CBT) domain.

Nature of engagement: Contract, initially for a period of three (03) years, extendable based on performance and organizational requirement.

Age Limit: Preferably below 55 years as on the last date of application.

Remuneration: Consolidated monthly remuneration, commensurate with qualifications, experience and industry benchmarks, to be decided by the competent authority. The remuneration package will be competitive and negotiable for exceptional candidates.

Vacancy No.2. Chief Finance Officer (CFO) - 01 position

Role: The role requires a seasoned finance professional with deep working knowledge of the General Financial Rules (GFR), Delegation of Financial Powers Rules (DFPR), Government Accounting Standards, Income Tax and GST provisions applicable to autonomous bodies, and investment norms applicable to Central Government autonomous bodies. The CFO will act as a strategic partner to the



Director General on all financial matters, will interface with the Ministry of Education, the comptroller & Auditor General of India (C&AG), Internal Finance Division, banks, investment counterparties and statutory auditors, and will provide leadership to the Finance & Accounts team of NTA.

Qualification: Chartered Accountant (CA) from the Institute of Chartered Accountants of India (ICAI); OR Cost & Management Accountant (CMA) from the Institute of Cost Accountants of India (ICMAI) OR MBA (Finance)/Post Graduate Diploma in Management with specialization in Finance from a reputed institution; OR Master's degree in Commerce/Economics/Finance from a recognized university.

Experience: Minimum of 15 years of post-qualification experience in Finance, Accounts, Audit and Treasury, of which at least 5 years must be at the CXO/CFO/Finance Controller/Head of Finance level in a large organization.

Desirable: Working knowledge of General Financial Rules (GFR), 2017, Delegation of Financial Powers Rules (DFPR), Government Accounting Standards, and GFR based procurement norms. Familiarity with GeM, PFMS (Public Financial Management System), e-billing and Government treasury systems. Experience of managing C&AG audit, internal audit, statutory audit and Public Accounts Committee (PAC) matters.

Nature of engagement: Contract, initially for a period of three (03) years, extendable based on performance and organizational requirement.

Age Limit: Preferably below 55 years as on the last date of application. Relaxation may be considered for exceptional candidates as per NTA norms.

Remuneration: Consolidated monthly remuneration, commensurate with qualifications, experience and industry benchmarks, to be decided by the competent authority. The remuneration package will be competitive and negotiable for exceptional candidates.

Vacancy No.3: General Manager-Human Resources (GM-HR) - 01 position

Role: The incumbent will act as a strategic HR business partner to the Director General and senior leadership, build a modern, compliant and employee-friendly HR system, and strengthen HR governance, policies and culture in line with Government of India norms and contemporary best practices. Given NTA's scale and visibility, the role requires an HR leader who can combine strategic thinking with strong operational discipline, deep knowledge of Indian labour and Government service rules, and the ability to manage a dynamic, mixed-employment environment.

Qualification: MBA/Post-Graduate Degree/Post-Graduate Diploma in Human Resources Management, or an allied discipline, from a recognized university or institution of repute (minimum two-year full-time programme). A Bachelor's degree from a recognized University. Additional qualifications in law (with focus on labour/employment law) will be an advantage.

Experience: Minimum of 12 years of post-qualification experience in Human Resources, of which at least 3 years must be at a senior HR leadership level (e.g., HR Head/Business HR Head/Senior HRBP) in a medium-to-large organization.

Desirable: Experience of working in, or with, Government of India, State Governments, PSUs, or autonomous bodies, including familiarity with FR/SR, CCS Rules, CDA Rules, deputation and re-employment norms. Experience of managing a mixed workforce comprising regular, deputation, contract and project-based employees.

Nature of engagement: Contract, initially for a period of three (03) years, extendable based on performance and organizational requirement.

Age Limit: Preferably below 50 years as on the last date of application. Relaxation may be considered for exceptional candidates as per NTA norms.

Remuneration: Consolidated monthly remuneration, commensurate with qualifications, experience and industry benchmarks, to be decided by the competent authority. The remuneration package will be competitive and negotiable for exceptional candidates.

The job location for all the above positions will be at the National Testing Agency, Head Office, New Delhi.

For Eligibility Criteria / Qualification / Experience, Process of Application and Selection, etc., please see the detailed Advertisement and other details you may reach at **dir.admin@nta.ac.in**



**(V.V. Patil, IOFS)
Director (Admin.)
National Testing Agency**