राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence in Assessment

सत्यमेव जयते

आज़ादी का अमृत महोत्सव

(उच्चत्तर शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)

F. No.: NTA/OM/D/88/2026-ED-II **02 November 2026**

CORRIGENDUM

Subject: Corrigendum to Office Memorandum F. No. NTA/OM/D/88/2026-ED-II dated 17.09.2026 regarding the procedure for issuance of Duplicate Scorecard.

With reference to the Office Memorandum cited above (hereinafter "the OM"), the following corrections are hereby notified with immediate effect, with the approval of the Competent Authority:

1. **Paragraph 5.1(c):** The following shall be added at the end: "Submission of such a report shall not be mandatory, and it shall be furnished only if a report has been lodged by the Applicant."
2. **Paragraph 5.2:** Paragraph 5.2 shall be deleted
3. **Paragraph 5.3:** Paragraph 5.3 shall be deleted.
4. **Paragraph 7.2**: The fee shall be paid, through the online payment gateway integrated with the NTA portal referred to in paragraph 6.1 by way of NEFT transaction using the following particulars:
   Bank name: Canara Bank
   Account holder name: National Testing Agency
   Account No. : 86882010019080
   IFSC code: CNRB0000268

   Where online payment is not feasible, the fee may remitted by Demand Draft drawn in favour of "National Testing Agency" payable at New Delhi.
5. **Paragraph 7.3: Paragraph** 7.3 shall be deleted. No Physical copy of the duplicate score card can be provided as, it is an electronically generated document.
6. **Annexures I, II and III:** The application form, affidavit and indemnity-cum-undertaking shall be read in conformity with the above corrections. Portions relating to loss, theft, mutilation, damage or destruction of the scorecard, lodging of a police/ embassy report, efforts to trace the score card, and surrender of the original shall apply only where relevant, and the Applicant may strike out the portions not applicable and state the actual reason. In Recital B of Annexure III, the reference to the Office Memorandum shall be read as "F. No. NTA/OM/D/88/2026-ED-II dated 17.09.2026".

   All other contents of the OM remain unchanged.

(Anuja Bapat)
Joint Secretary cum Additional Director General
National Testing Agency

To: All Directors/ Heads of Divisions, NTA; the Web Administrator, NTA – for publication on the official website of NTA alongside the OM.

Copy to: The Secretary, Department of Higher Education, Ministry of Education; the Secretary, NMC; the Secretary, NBEMS; the Secretary, UGC; Guard file.